



CITY COUNCIL AGENDA

15728 Main Street, Mill Creek, WA 98012 (425) 745-1891

Pam Pruitt, Mayor • Brian Holtzclaw, Mayor Pro Tem • Sean Kelly • Donna Michelson •
Vince Cavaleri • Mike Todd • Mark Bond

Regular meetings of the Mill Creek City Council shall be held on the first, second and fourth Tuesdays of each month commencing at 6:00 p.m. in the Mill Creek Council Chambers located at 15728 Main Street, Mill Creek, Washington. Your participation and interest in these meetings are encouraged and very much appreciated. We are trying to make our public meetings accessible to all members of the public. If you require special accommodations, please call the City Clerk at (425) 921-5732 three days prior to the meeting.

The City Council may consider and act on any matter called to its attention at such meetings, whether or not specified on the agenda for said meeting. Participation by members of the audience will be allowed as set forth on the meeting agenda or as determined by the Mayor or the City Council.

To comment on subjects listed on or not on the agenda, ask to be recognized during the Audience Communication portion of the agenda. Please stand at the podium and state your name and address for the official record. Please limit your comments to the specific item under discussion. Time limitations shall be at the discretion of the Mayor or City Council.

Study sessions of the Mill Creek City Council may be held as part of any regular or special meeting. Study sessions are informal, and are typically used by the City Council to receive reports and presentations, review and evaluate complex matters, and/or engage in preliminary analysis of City issues or City Council business.

Next Ordinance No. 2016-806

Next Resolution No. 2016-537

**January 12, 2016
City Council Meeting
6:00 p.m.**

CALL TO ORDER:

FLAG SALUTE:

ROLL CALL:

AUDIENCE COMMUNICATION:

- A. Public comment on items on or not on the agenda

PRESENTATIONS:

- B. Employee Recognition
(*Rebecca C. Polizzotto, City Manager*)

NEW BUSINESS:

- C. 132nd Street Corridor and East Gateway Urban Village (EGUV) Visioning Workshop
(Rebecca C. Polizzotto, City Manager)
- D. Summary of 2015 Snohomish County Tomorrow Growth Monitoring Report
(Brian Holtzclaw, Mayor Pro Tem)

CONSENT AGENDA:

- E. Approval of Checks #54686 through #54804 and ACH Wire Transfers in the Amount of \$340,089.20.
(Audit Committee: Mayor Pro Tem Holtzclaw and Councilmember Todd)
- F. Payroll and Benefit ACH Payments in the Amount of \$256,933.65.
(Audit Committee: Mayor Pro Tem Holtzclaw and Councilmember Todd)
- G. Council Meeting Minutes of December 8, 2015
- H. Council Meeting Minutes of December 22, 2015

REPORTS:

- I. Mayor/Council
- J. City Manager

AUDIENCE COMMUNICATION:

- K. Public comment on items on or not on the agenda

ADJOURNMENT:



Agenda Item # C
Meeting Date: January 12, 2016

CITY COUNCIL AGENDA SUMMARY

City of Mill Creek, Washington

AGENDA ITEM: 132ND STREET CORRIDOR AND EAST GATEWAY URBAN VILLAGE (EGUV) VISIONING WORKSHOP

KEY FACTS AND INFORMATION SUMMARY:

On October 6, 2015, the City Council authorized the City Manager to negotiate and execute a contract with ECONorthwest for a market feasibility and fiscal impact study for the 132nd Street Corridor. The contract was executed, and on October 27, 2015, the project was initiated with an introductory presentation to the City Council. On December 8, 2015, ECONorthwest presented the market feasibility portion of the study. The next step in the project is for the Council to discuss its vision for the future of the EGUV.

ECONorthwest will facilitate the above-referenced discussion with the City Council. In preparation for this meeting, the City Council is asked to review and be prepared to discuss the following questions:

- What City goals would you like to achieve through the development of the EGUV? How will the City be better in the future because of the development?
- What are the words you would use to characterize a successful EGUV site?
- What would the successful development of the remaining EGUV sites look like? Can you picture the types of buildings, uses or businesses that best capture your EGUV vision?
- How should the EGUV relate to neighboring properties and the surrounding area?

CITY MANAGER RECOMMENDATION:

None at this time, information only.

ATTACHMENTS:

PowerPoint Presentation

Respectfully Submitted:

A handwritten signature in blue ink that reads "Rebecca C. Polizzotto".

Rebecca C. Polizzotto
City Manager



Town Center History and EGUV Vision

Mill Creek City Council
January 12, 2016

Town Center History

- Town Center Plan began with goal statements and policy in 1992 Comprehensive Plan
- Intended to be mixed-use
- Town Center Advisory Committee prepared Conceptual Master Plan and Design Guidelines
- Adopted by Council (January 28, 1997)
- Originally smaller than final configuration
- City commissioned economic feasibility study and prepared/distributed marketing materials





Original Plan



Town Center History

- Feedback from potential developers indicated that site feasibility required:
 - Larger land area to develop
 - Less residential focus in Town Center
 - Need more “roof tops” in close proximity
- City amended Comprehensive Plan/Zoning (May 23, 2000)
 - Enlarge Town Center Area
 - SR 527 Subarea north of Town Center– BP to Mixed Use/High Density Residential
 - New Town Center master plan



New Town Center Master Plan



TISCARENO
ASSOCIATES
ARCHITECTS
PLANNERS
AND ENGINEERS

Donahou
Design
Group
Architects, L.L.C.



MILL CREEK
TOWN CENTER

AUGUST 13, 2003



CITY OF MILL CREEK

Town Center History

- Apartments were developed on SR 527
 - The Reserve (approved December 8, 1998)
 - The Hawthorne (approved July 31, 2001)
 - Woodside Walk (approved May 24, 2005)
- Installing sewer through Town Center to apartment development determined Main Street alignment
- Buchan Bros. purchased area north of 153rd Street. Binding Site Plan approved for Phase 1 (10 lots)



Town Center History



Town Center History

- Developer constructed roads and other infrastructure in Town Center
- Subdivided and developed area west of North Creek (River Crossing-approved May 23, 2000)
- Sold lots in Town Center individually
- Phase 2 (generally south of 153rd Street) proposed/developed by single developer (November 11, 2003)
- Developer constructed roads and other infrastructure on Town Center site



Town Center History

- City owned right-of-way between Town Center and 158th Street cul-de-sac
- City investment to reconfigure 158th to connect to Main Street \$1,355,000
 - Roadway \$930,000
 - Signal \$425,000
 - Total = \$1,355,000

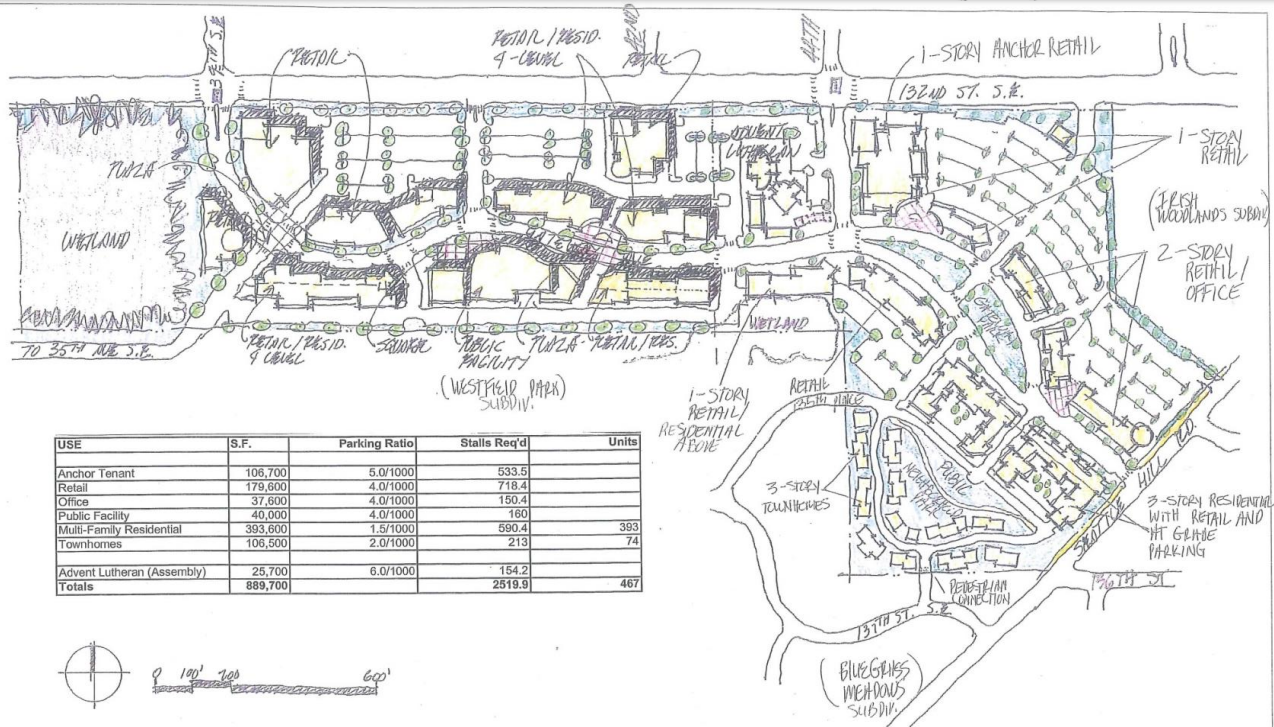


EGUV Vision

- 2008 EGUV Plan was to create a pedestrian-oriented mixed use development along spine road
 - Mixed-use buildings (ground floor retail + 3 stories multifamily residential above)
 - Stand alone commercial (no big box)
 - Townhomes & apartments (minimum 400 units)
 - Office
 - Public uses (civic building and neighborhood park)



East Gateway Master Plan



USE	S.F.	Parking Ratio	Stalls Req'd	Units
Anchor Tenant	106,700	6.0/1000	533.5	
Retail	179,600	4.0/1000	718.4	
Office	37,600	4.0/1000	150.4	
Public Facility	40,000	4.0/1000	160	
Multi-Family Residential	393,600	1.5/1000	590.4	393
Townhomes	106,500	2.0/1000	213	74
Advent Lutheran (Assembly)	25,700	6.0/1000	154.2	
Totals	889,700		2519.9	467

TISCARENO ASSOCIATES
ARCHITECTURE • URBAN DESIGN

EAST GATEWAY MASTER PLAN
MILL CREEK, WA.
2/13/2008

Exhibit B

SHEET NO.
Preferred Master Plan

Implementation Since 2008

- EGUV eligible for Local Revitalization Financing for infrastructure as incentive for development
- The Gateway professional building
 - 24,000 square feet office building
 - 2 commercial lots along spine road remain
- Polygon residential development
 - 302 units (122 townhomes & 180 apartments)
 - 1.7-acre commercial lot
 - 1.26-acre neighborhood park (Buffalo Park)



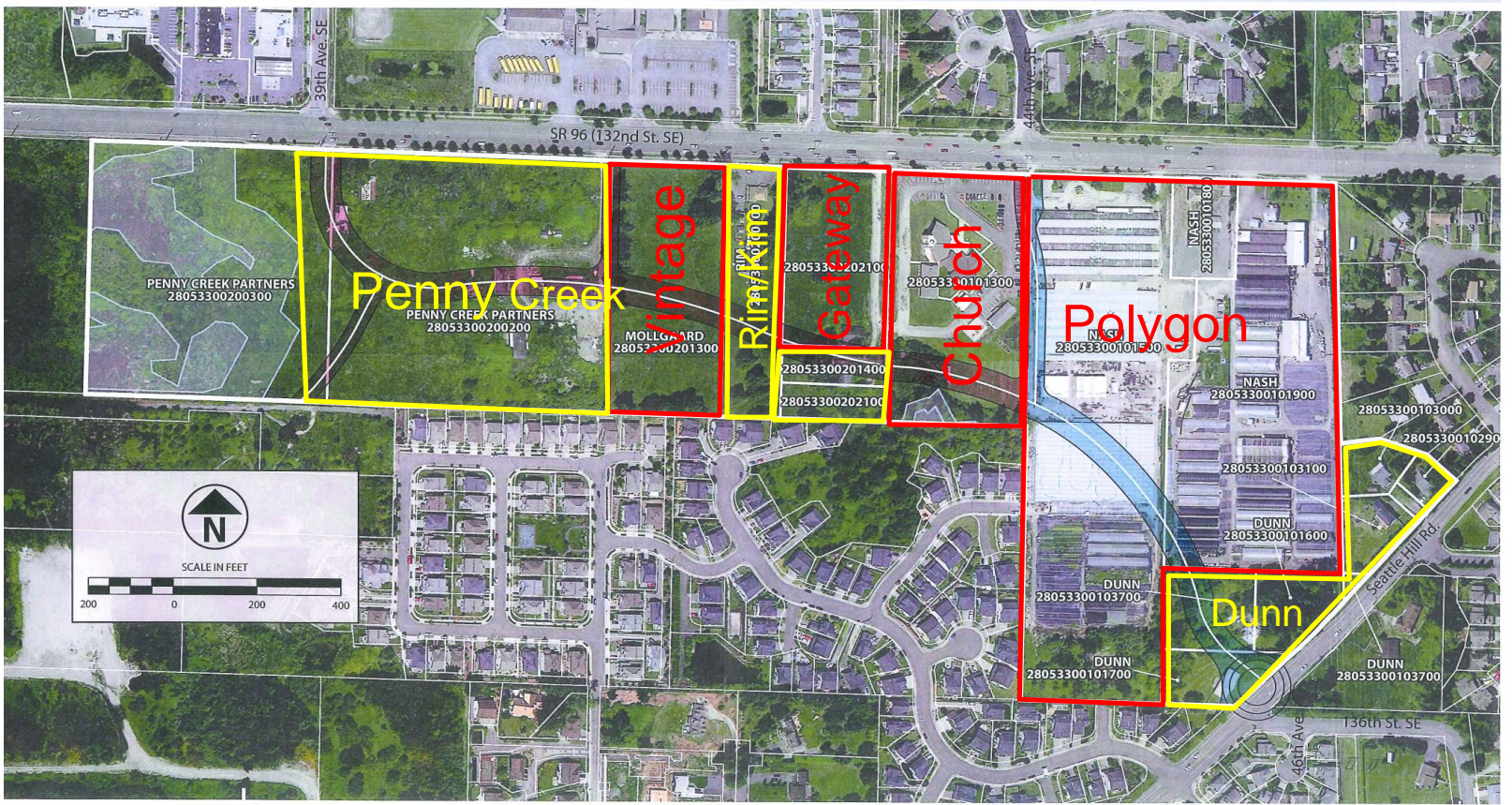
Implementation

- 2012 zoning changes to EGUV limited stand alone residential and encouraged commercial uses
 - West of 44th Avenue, residential only above ground floor commercial
 - Elimination of minimum 400 residential units requirement
 - Remove maximum 60,000 square foot ground floor businesses
- Currently reviewing BSP application for Vintage Housing on Mollgaard property
 - 216+ senior units above commercial on 4 acres
 - Council approved Development Agreement – includes 2800 sq. ft. senior center space and 500 sq. ft. police annex



Implementation

- Approximately 14 acres (12 + 2) remain west of 44th Avenue and 4 acres remain adjacent to Seattle Hill Road



EGUV Property Status

Legend: — Undeveloped Property — Developed/Under Construction/Vested

EGUV Zoning Concerns

- Concern expressed that EGUV regulations still not resulting in development that meets expectations
 - Too much residential
 - Not enough commercial/sales tax generation

Review of EGUV Zoning

- Depending on study outcome
 - zoning regulations could be revised
 - other incentives could be considered to attract desired uses and discourage undesirable uses

Review of EGUV Zoning

- Next step is Council visioning for EGUV
 - What uses are and are not desired?

Questions?





Agenda Item # D
Meeting Date: January 12, 2016

CITY COUNCIL AGENDA SUMMARY

City of Mill Creek, Washington

**AGENDA ITEM: SUMMARY OF 2015 SNOHOMISH COUNTY TOMORROW
GROWTH MONITORING REPORT**

KEY FACTS AND INFORMATION SUMMARY: Snohomish County Tomorrow (SCT) annually prepares a report on growth trends in Snohomish County. The report is mandated by the Growth Management Act. On December 2, 2015, the 2015 SCT Growth Monitoring Report was presented to the SCT Steering Committee. Mayor Pro Tem Holtzclaw is the City's representative on the Steering Committee and will present a summary of the report.

CITY MANAGER RECOMMENDATION:

None. Informational only.

ATTACHMENTS:

Executive summary and PowerPoint presentation with excerpts from the report.

Respectfully Submitted:

A handwritten signature in blue ink that reads "Rebecca C. Polizzotto".

Rebecca C. Polizzotto
City Manager

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Snohomish County Tomorrow 2015 Growth Monitoring Report

Report Highlights

The *Snohomish County Tomorrow 2015 Growth Monitoring Report* shows that residential and employment growth in Snohomish County has rebounded following a four-year period (2008-2011) of slower growth and development conditions brought about by the 2007-2009 recession.

POPULATION

- Snohomish County's population has grown by an average of 1.2% per year since the 2010 Census to reach 757,600 total residents as of April 1, 2015 – a gain of 44,265 persons. This is a slightly slower pace of population growth than the county experienced during the previous decade.
- Since 2010, the county has grown by an average of about 8,853 new residents per year, with most (61%) of this growth occurring during the past two years (April 2013 – April 2015). This is down from the average increase of 10,731 new residents per year experienced during the past decade.
- The county's population growth since 2010 still accounts for a roughly similar share of statewide population growth (13.1%) as it did in the previous decade (12.9%).
- A majority (56%) of Snohomish County's population resides within cities in 2015, up from 52% in 2000 and 44% in 1990, but down slightly from 58% in 2010.
- As of April 1, 2015, countywide population growth is tracking closely with the 2011-2035 GMA population growth target projection, with the 2015 estimate being only 1% higher (by 7,242 residents) than countywide population projected for 2015.
- Urban growth areas (UGAs) accounted for 91% of the county's population growth between 2011 and 2015 (with 9% going outside the UGA). This closely matches the 2011-2035 projected growth shares for the total UGA and non-UGA (set at 92% and 8%, respectively).
- Within the UGA, a larger share of growth since 2011 has occurred within the SWUGA (73%), and less in the non-SWUGA (18%), compared with the 2011-2035 target shares (62% and 30%, respectively). This is a reversal of 1992-2012 population growth share pattern for the SWUGA vs non-SWUGA, as described in the Appendix to the *2013-2014 SCT Growth Monitoring Report*.
- The planned realignment of a much greater share of 2011-2035 population growth into cities (70%), and less in the unincorporated UGA (22%), contrasts with current trends that show 55% of the county's population growth between 2011 and 2015 occurred in unincorporated UGAs and 36% in cities¹.

¹ The SCT Planning Advisory Committee has tentatively scheduled a work program item in 2016 that will begin to study these discrepancies, evaluate why they are occurring, and develop potential responses to address them, as part of the "Regional Growth Strategy; Allocation Strategy" draft work program item.

Snohomish County Tomorrow 2015 Growth Monitoring Report

EMPLOYMENT

- Following the recession, employment in Snohomish County has grown steadily since 2010, exceeding the previous 2008 peak in 2012, and reaching an annual average 273,300 nonagricultural jobs in 2014.
- The manufacturing sector had the highest rate of job growth between 2010 and 2014, adding 10,500 jobs – a 20% increase since 2010. Manufacturing grew to a 23% share of the county's employment, and Snohomish County's share of the region's manufacturing employment grew to 33%.
- Snohomish County's unemployment rate was back down to 5.1% in 2014, after peaking at 10.7% in 2010 as a result of the recession.
- March 2014 total employment, at 272,957 jobs, was tracking just above (2.1%) the level anticipated for 2014 by the 2011 to 2035 projection for Snohomish County as a whole.

ANNEXATIONS

- After nearly 12 square miles of Snohomish County's UGA were annexed during 2005 – 2007, annexation activity dropped off until 2010 when over 8 square miles were annexed. Annexation activity has again dropped off significantly since 2010.
- The cities of Marysville and Lake Stevens together account for well over half the population (81%) and acres (69%) annexed in the County since January 2000.

RESIDENTIAL DEVELOPMENT

- Following a four-year period (2009-2012) during which the number of single family lots recorded in formal plat subdivisions countywide generally totaled only 1,000 or less (down significantly from the 4,000-4,500 recorded annually during the mid-2000s), recorded lots rose in 2013 to 1,634 (but still at only 35% of 2007 levels). Most recently, in 2014, the number of recorded lots fell slightly from 2013 levels to 1,486.
- New lots in formal plat subdivisions recorded outside the UGAs averaged 8% of the countywide total since 1995. During both 2013 and 2014, however, the number of lots recorded outside the UGAs dropped to just 4% of the countywide total.
- Since 2007, rural cluster subdivision activity has dropped off significantly, with no signs of a post-recession rebound in rural cluster subdivision applications.
- Recorded lots in rural cluster subdivisions have increased slightly starting in 2012, with an average of 74 lots created annually from 2012-2014, up from only 23 lots recorded in each year of the 2010-2011 period.
- The rate of rural cluster recordings will be closely monitored over the next 2 years as the pipeline of nearly 2,500 preliminarily approved or proposed lots in rural cluster subdivisions, mainly from the mid-2000s, approaches expiration.
- Following a 2005 peak of nearly 7,000 residential units permitted countywide, the number of permitted units dropped each year to a low of just under 2,300 units in 2010.

Snohomish County Tomorrow 2015 Growth Monitoring Report

Annual permit volumes have increased since then, totaling over 4,100 units countywide in 2013, and nearly 3,500 in 2014.

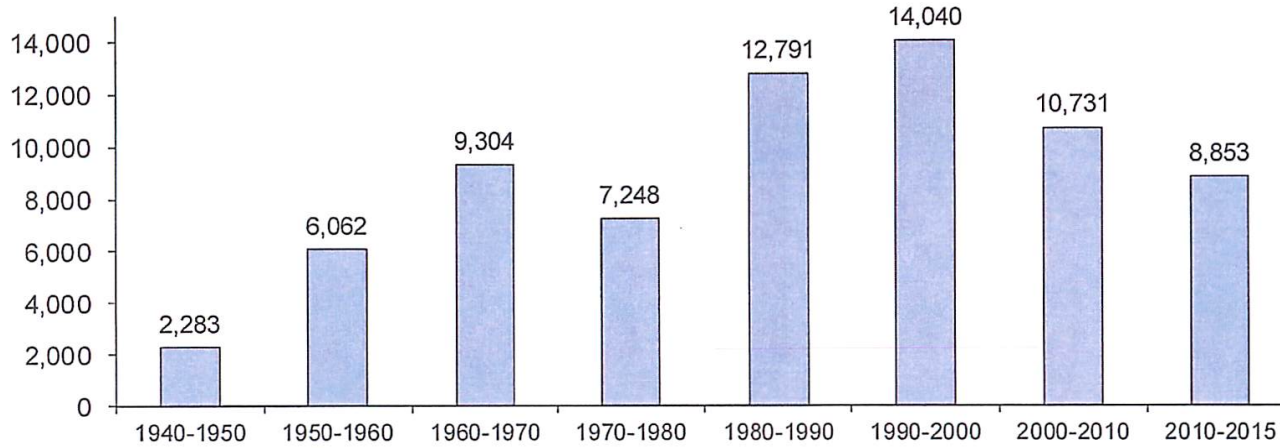
- Countywide residential permit increases since 2010 have been driven solely by an increase in multi-family permits. The volume of multi-family units permitted countywide reached a 13-year high in 2013 with 2,112 units permitted. Most recently, the number of multi-family units permitted fell by 37% in 2014 to 1,331 new units.
- Since falling in 2008 to record-low levels, single-family permit activity countywide has stayed remarkably stable, averaging around 2,000 units per year for the entire 2008-2014 period.
- The share of countywide housing units permitted in rural areas has declined significantly over the past two decades, with rural shares dropping from between 20-33% in the early 1990s, to the lowest rural shares (10% or below) of the past 25 years occurring during the most recent 4-year period (2011-2014).

Snohomish County Tomorrow 2015 Growth Monitoring Report

January 12, 2016

Mayor Pro Tem Brian Holtzclaw

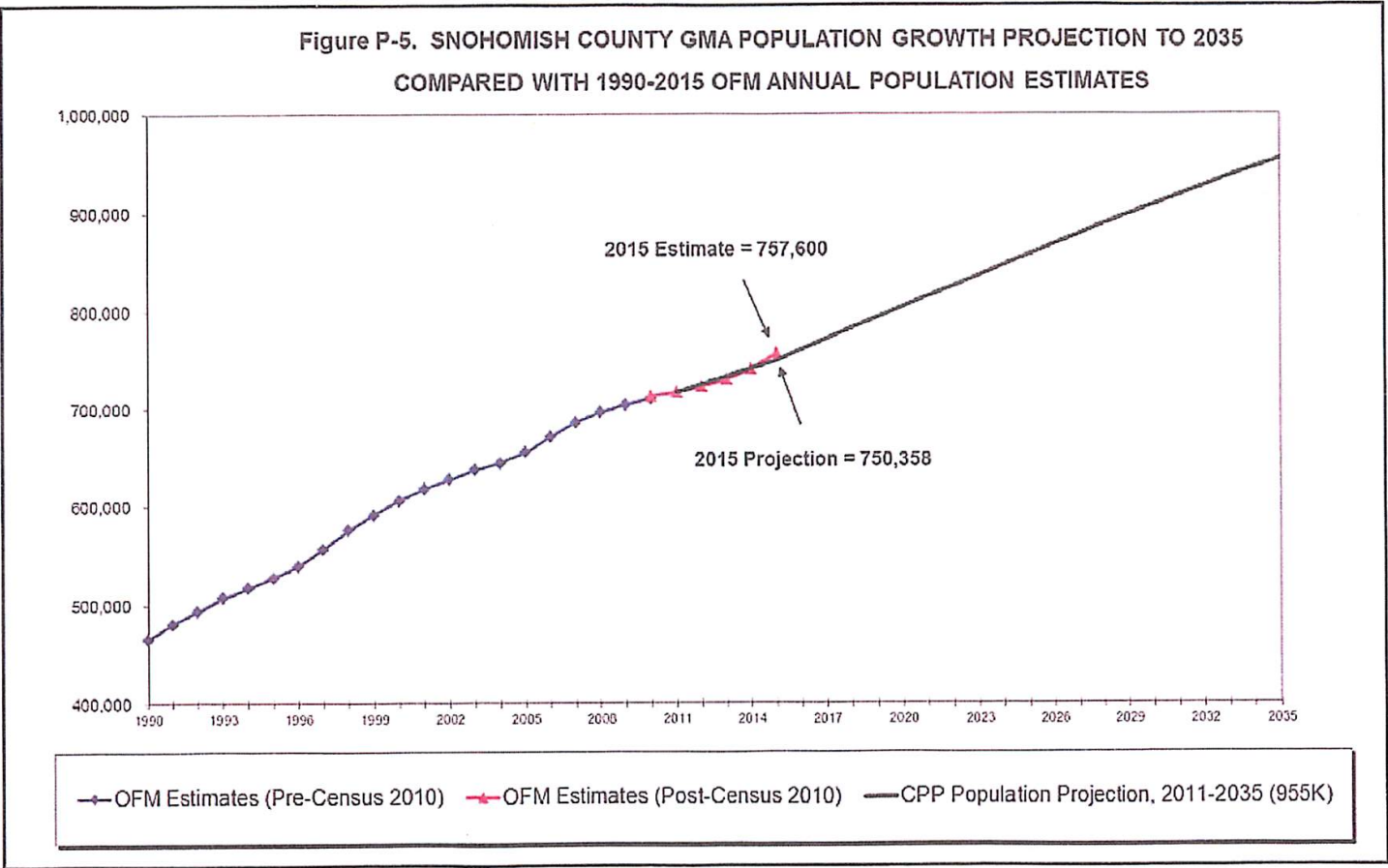
FIGURE P-1. SNOHOMISH COUNTY AVERAGE ANNUAL POPULATION GROWTH, 1940-2015

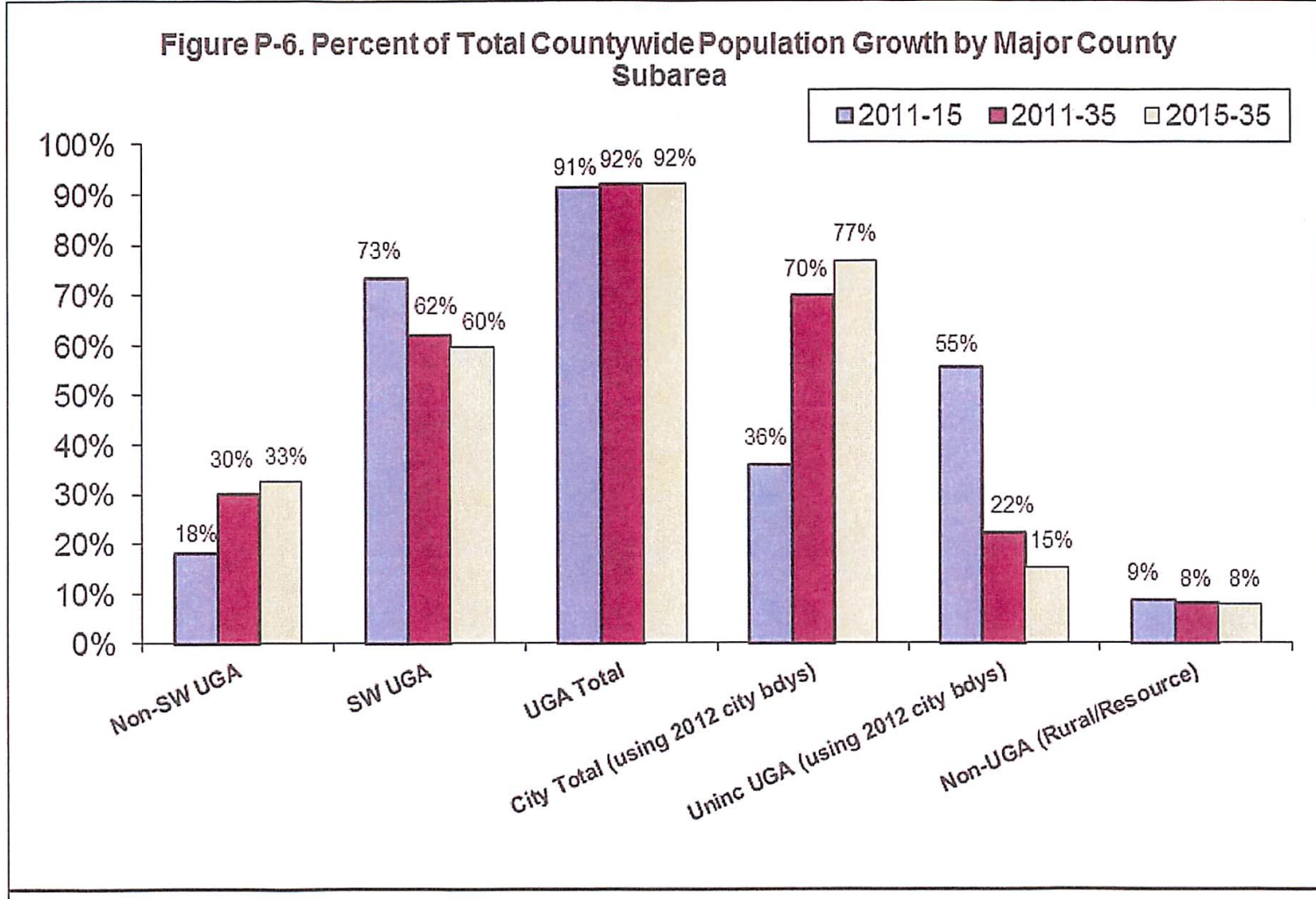


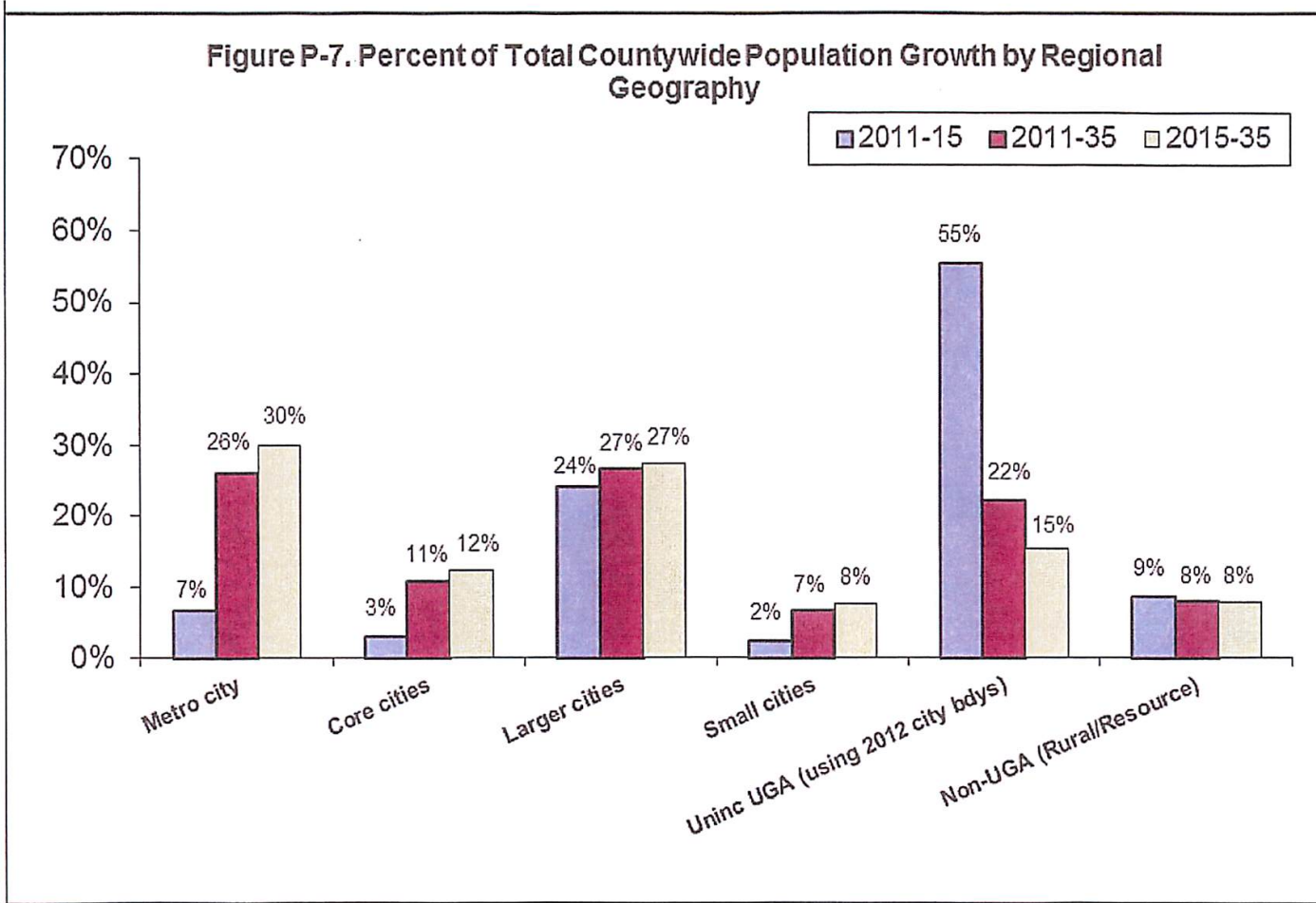
Snohomish County Population Growth, 1940-2015

	1940-1950	1950-1960	1960-1970	1970-1980	1980-1990	1990-2000	2000-2010	2010-2015
Total Population Change	22,826	60,619	93,037	72,484	127,908	140,396	107,311	44,265
Avg Annual Pct Change	2.3%	4.4%	4.4%	2.4%	3.3%	2.7%	1.6%	1.2%
Share of State Growth	3.6%	12.8%	16.6%	10.1%	17.4%	13.7%	12.9%	13.1%

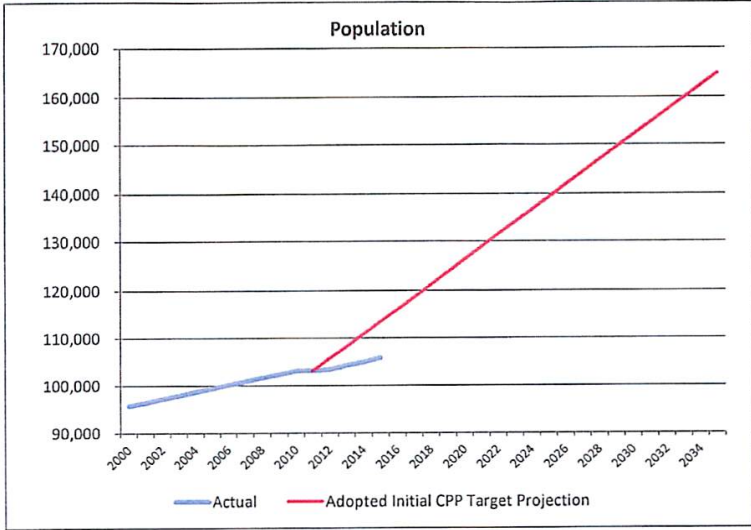
Source: U.S. Census Bureau & Washington State Office of Financial Management





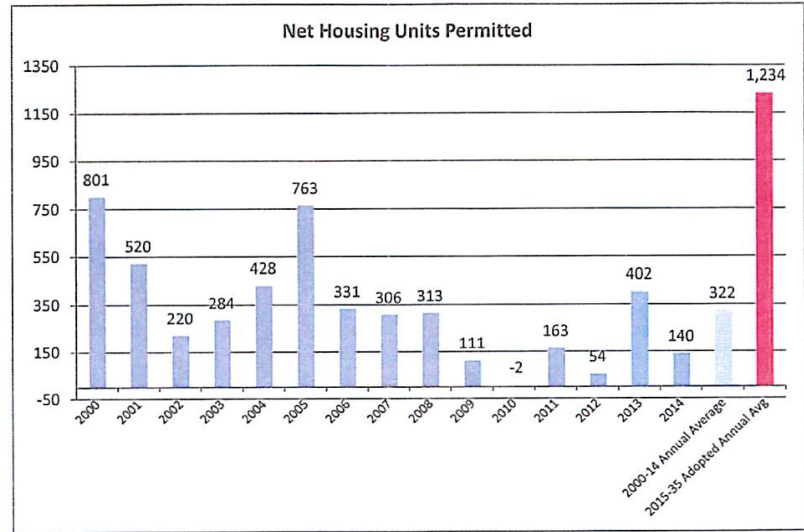


City of Everett (Metropolitan City)



2000 Pop Census	2010 Pop Census	2011 Pop Estimate	2012 Pop Estimate	2013 Pop Estimate	2014 Pop Estimate	2015 Pop Estimate	2035 Adopted Initial Pop Target
95,666	103,019	103,100	103,300	104,200	104,900	105,794	164,812

2000-2015 Annual Average Change (#, %)		2015-2035 Adopted Annual Average Change (#, %)	
675	0.7%	2,951	2.2%

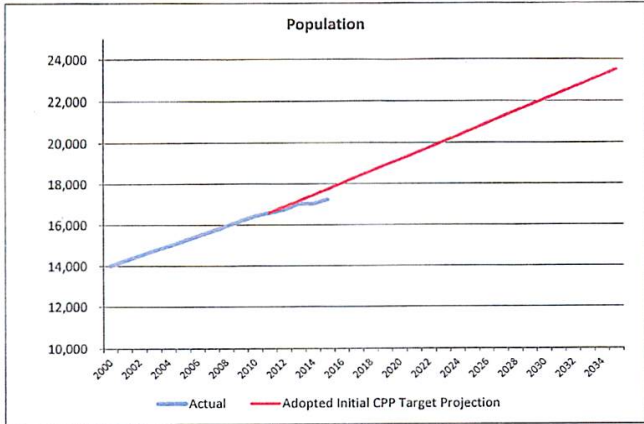


2010 HU Census	2011 HU Estimate	2012 HU Estimate	2013 HU Estimate	2014 HU Estimate	2015 HU Estimate	2035 Adopted Initial HU Target
44,609	44,656	44,873	45,089	45,284	45,394	70,067

2015-2035 Adopted Annual Average Change (#)
1,234

Snohomish County Tomorrow 2015 Growth Monitoring Report

City of Bothell (Core City)



2000 Pop Census	2010 Pop Census	2011 Pop Estimate	2012 Pop Estimate	2013 Pop Estimate	2014 Pop Estimate	2015 Pop Estimate	2035 Adopted Initial Pop Target
14,002	16,415	16,570	16,720	17,020	17,020	17,230	23,510

2000-2015 Annual Average Change (#, %)	2015-2035 Adopted Annual Average Change (#, %)
215 1.4%	314 1.6%

NOTES:
 2000-2010 population growth is depicted as a straight line.
 Includes PSRC revisions to year 2000 population estimates (May-14-2015)

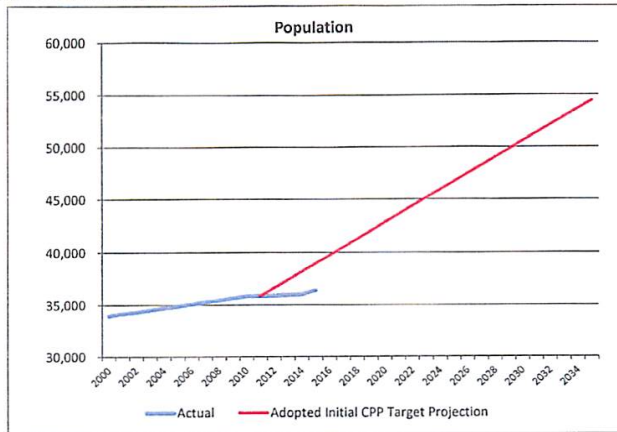


2010 HU Census	2011 HU Estimate	2012 HU Estimate	2013 HU Estimate	2014 HU Estimate	2015 HU Estimate	2035 Adopted Initial HU Target
6,702	6,780	6,817	6,901	6,907	6,925	9,782

2015-2035 Adopted Annual Average Change (#)
143

Snohomish County Tomorrow 2015 Growth Monitoring Report

City of Lynnwood (Core City)



2000 Pop Census	2010 Pop Census	2011 Pop Estimate	2012 Pop Estimate	2013 Pop Estimate	2014 Pop Estimate	2015 Pop Estimate	2035 Adopted Initial Pop Target
33,926	35,836	35,860	35,900	35,960	36,030	36,420	54,404

2000-2015 Annual Average Change (#, %)	2015-2035 Adopted Annual Average Change (#, %)
166 0.5%	899 2.0%

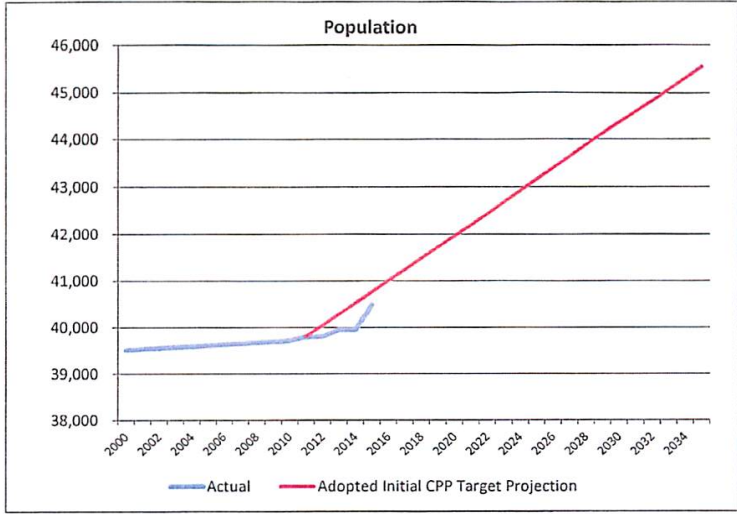
NOTES:
 2000-2010 population growth is depicted as a straight line.
 Includes PSRC revisions to year 2000 population estimates (May-14-2015)



2010 HU Census	2011 HU Estimate	2012 HU Estimate	2013 HU Estimate	2014 HU Estimate	2015 HU Estimate	2035 Adopted Initial HU Target
14,939	14,947	14,961	14,967	14,997	15,012	22,840

2015-2035 Adopted Annual Average Change (#)
391

City of Edmonds (Larger City)



2000 Pop Census	2010 Pop Census	2011 Pop Estimate	2012 Pop Estimate	2013 Pop Estimate	2014 Pop Estimate	2015 Pop Estimate	2035 Adopted Initial Pop Target
39,511	39,709	39,800	39,800	39,950	39,950	40,490	45,550

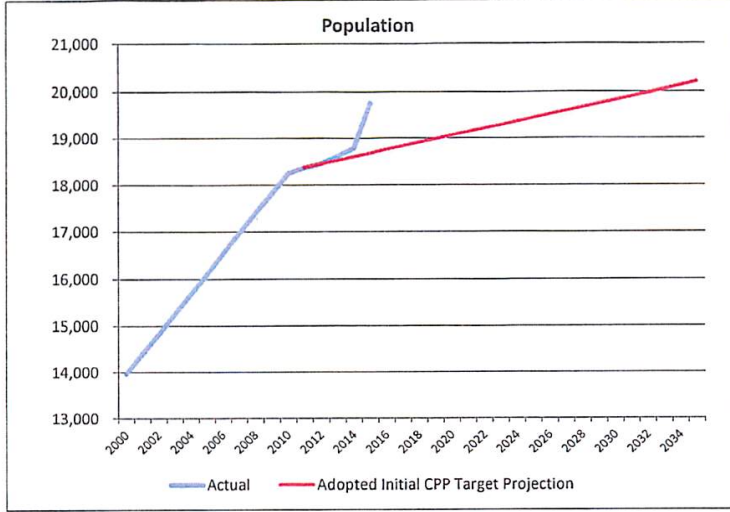
2000-2015 Annual Average Change (#, %)	2015-2035 Adopted Annual Average Change (#, %)
65 0.2%	253 0.6%



2010 HU Census	2011 HU Estimate	2012 HU Estimate	2013 HU Estimate	2014 HU Estimate	2015 HU Estimate	2035 Adopted Initial HU Target
18,378	18,396	18,414	18,505	18,520	18,548	21,168

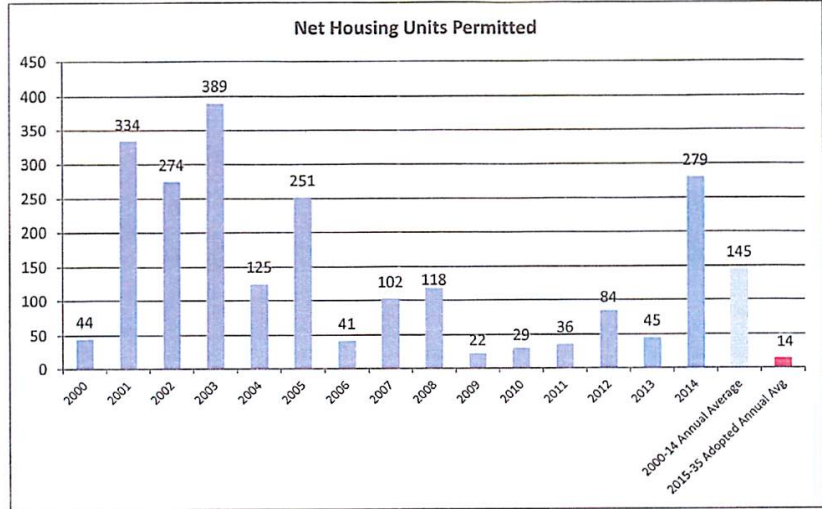
2015-2035 Adopted Annual Average Change (#)
131

City of Mill Creek (Larger City)



2000 Pop Census	2010 Pop Census	2011 Pop Estimate	2012 Pop Estimate	2013 Pop Estimate	2014 Pop Estimate	2015 Pop Estimate	2035 Adopted Initial Pop Target
13,963	18,244	18,370	18,450	18,600	18,780	19,760	20,196

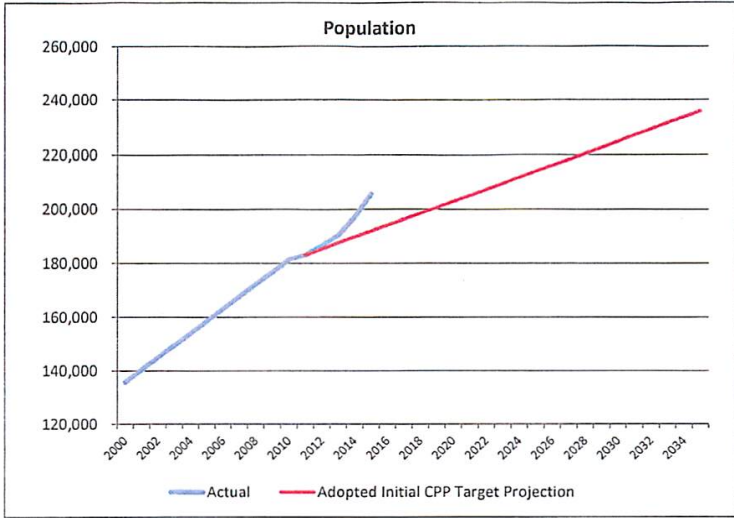
2000-2015 Annual Average Change (#, %)		2015-2035 Adopted Annual Average Change (#, %)	
386	2.3%	22	0.1%



2010 HU Census	2011 HU Estimate	2012 HU Estimate	2013 HU Estimate	2014 HU Estimate	2015 HU Estimate	2035 Adopted Initial HU Target
7,923	7,991	8,005	8,051	8,132	8,474	8,756

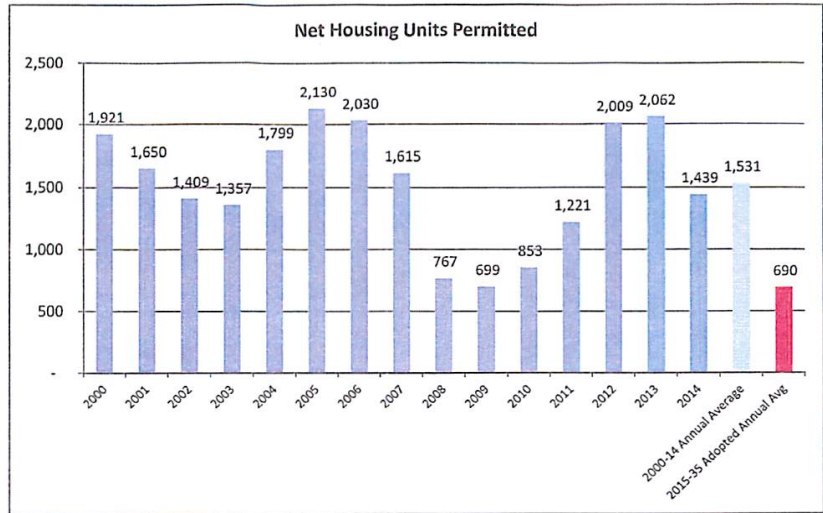
2015-2035 Adopted Annual Average Change (#)
14

Unincorporated UGA



2000 Pop Census	2010 Pop Census	2011 Pop Estimate	2012 Pop Estimate	2013 Pop Estimate	2014 Pop Estimate	2015 Pop Estimate	2035 Adopted Initial Pop Target
135,760	181,278	182,990	186,278	190,251	196,982	205,473	235,737

2000-2015 Annual Average Change (#, %)		2015-2035 Adopted Annual Average Change (#, %)	
4,648	2.8%	1,513	0.7%



2010 HU Census	2011 HU Estimate	2012 HU Estimate	2013 HU Estimate	2014 HU Estimate	2015 HU Estimate	2035 Adopted Initial HU Target
69,265	70,120	71,406	73,102	75,837	77,428	91,234

2015-2035 Adopted Annual Average Change (#)
690

Table RD-1 - New Residential Lots in Recorded Formal Plats and Segregated-lot Condos: 2014

Area	Plat No.	Plat Name	Auditor's Number	T R S Q	New Lots	% Total Lots
Southwest UGA Continued						
Uninc		Sonora	201402195001	27 04 24 NW	29	
Uninc		Carvel Glen	201402265002	27 04 01 NE	10	
Uninc		Parkland Place	201405145004	28 05 29 NE	35	
Uninc		Flagstone	201404305001	27 05 17 NW	21	
Uninc		Cedar Grove Estates	201404235002	27 05 08 NE	28	
Uninc		Sun Creek Meadow Estates	201404165001	27 05 04 SW	22	
Uninc		Canton Ridge	201405285001	27 05 09 SW	81	
Uninc		Glennwick Grove, Ph. 1	201407025002	27 04 09 NW	41	
Uninc		Trail Ridge Heights	201407235001	27 05 17 SE	27	
Uninc		Gracie's Place	201410225002	27 04 13 NE	50	
Uninc		The Reserve at North Creek, Div. II	201410235001	27 05 21 NW	68	
Uninc		Camilla Lane	201411055001	27 05 09 SW	29	
Uninc		Canton Park North	201412035001	27 05 09 SW	42	
Uninc		Starlite Stables, a Condo	201408275002	27 04 24 NE	13	
Uninc		Chase Lake Heights, a Condo	201408205002	27 04 30 SE	4	
Uninc	11409	88th Ave West, a Condo	201408185001	27 04 31 NW	6	
Uninc	11389	Crawford Road Condominium	201405085002	27 04 23 SE	2	
Uninc		Jefferson L.D.M.R., a Condo	201405125001	28 04 35 SE	15	
Uninc	11405	Wigen Road, a Condo	201408115001	28 04 34 NW	2	
Uninc		Ashbrooke Heights, a Condo	201409055001	27 04 24 SW	71	
Uninc		Madison Manor, a Condo	201409085001	28 04 35 SE	7	
Uninc		Mediterranean Place, a Condo	201409265003	28 04 36 SW	14	
Uninc		Ash Way Landing, a Condo	201412055004	28 04 36 NW	26	
Uninc		Silver Stone	201412175001	27 05 17 SE	11	
Uninc		Timber Creek, Ph. 1	201412175002	27 05 16 NE	70	
Uninc		6th Avenue Townhomes	201412175004	27 04 12 NW	30	
Uninc		Alder Meadows, a Condo	201412305002	27 04 03 SE	12	
Uninc		Arbor Mist Condominium, Phase 1	201409035001	27 4 23 NW	5	
Uninc		Arbor Mist Condominium, Phase 2	201411055002	27 4 23 NW	5	
Uninc		Arbor Mist Condominium, Phase 3	201412055006	27 4 23 NW	3	
Unincorporated Subtotal					779	52.4%
Note: Arbor Mist Master Condominium recorded in 2012 as Auditor's PFN 201211295001						
UGA Total					949	63.9%
ALL UGAs						
City Grand Total					579	39.0%
Unincorporated UGA Total					846	56.9%
UGA Total					1,425	95.9%
Non-UGA Rural Areas						
Uninc		Hyland Park, Div. 2	201401155001	32 04 26 NE	10	
Uninc		The Hideaway	201402265001	32 05 28 NW	11	
Uninc		Ebey View Estates	201404165002	31 06 04 NW	9	
Uninc		Coyote Run	201408135008	32 04 22 NW	6	
Uninc		Sky Raider	201411125003	32 04 24 NW	11	
Uninc		Arbors at Echo Falls	201412225006	27 06 20 NW	14	
Unincorporated Rural Total					61	4.1%
2014 County Grand Total					1,486	100%



Date: January 12th, 2016

A/P Check Batches		
Dated	Check Numbers	Amount
12/15/2015	54686-54757	\$187,101.73
12/29/2015	EFT Debit-Dept of Rev.-Sales Tax	\$847.95
12/30/2015	54758-54804	\$152,139.52
Total		\$340,089.20

Voided Checks	
Numbers	Explanation

CLAIMS APPROVAL

We, the undersigned Finance/Audit Committee of the City of Mill Creek, recommend approval of check numbers 54686 through 54804, in the amount of \$340,089.20.

We recommend approval of the above stated amount with the following exceptions:

Councilmember

Jayma Peadar


Finance Director

Councilmember

Rebecca C. Polyzio

City Manager

F:\DATA\EXECUTIVE\WP\FORMS\FIN\Voucher Approval 1.doc

 Electronic Filing – Washington State	E-file Time: 10:33 AM help?
My Account Home Account(s) Account Activity List Server Suggestions Logout	

CITY OF MILL CREEK 600-598-011

Confirmation

Confirmation Number	16969402
Tax Registration Number	600598011
Reporting Period	11/2015
Payment Type	EFT Debit
Date and Time Submitted	12/23/2015 10:32:46 AM
Date of Transfer	12/29/2015
Payment Amount	847.95
Person Completing Return	Sandy Kottke
Person Authorizing Payment	Sandy Kottke

Your return and payment have been submitted. For easy reference, print this page and retain it with your tax records.

Return to Account List	Print Confirmation
View Printable Return	

Confirmation

**For Assistance Call:
1-877-345-3353**

Accounts Payable

Checks by Date - Detail by Check Date

User: Jodieg
 Printed: 1/7/2016 9:40 AM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
54686	2812ARCH 1	2812 Architecture Prof Serv Annex Remodel 11/1-11/30	12/15/2015		4,820.00
			Total for Check Number 54686:	0.00	4,820.00
54687	3CMA Membership Dues	3CMA Individual Membership-K Chelin	12/15/2015		390.00
			Total for Check Number 54687:	0.00	390.00
54688	ACTATHLT 6010 6118	Action Athletics Intro to Cheerleading:5-11 Yrs 11/2-12/14 #6010 Intro to Cheerleading:4-6 Yrs 11/2-12/14 #6118	12/15/2015		931.00 343.00
			Total for Check Number 54688:	0.00	1,274.00
54689	AFSCME November	WSCCCE, AFSCME, AFL-CIO Union Dues - AFSCME	12/15/2015		1,286.94
			Total for Check Number 54689:	0.00	1,286.94
54690	AGOSTINO Pay Est #2	Agostino Construction Inc 2015 Median & Drainage Repairs-Pay Est #2	12/15/2015		57,657.93
			Total for Check Number 54690:	0.00	57,657.93
54691	ALLGUARD 23035 23036 23037 23038	All Guard Security Systems Inc 4th Qtr Monitoring Chgs - Cook House 4th Qtr Monitoring Chgs - City Hall 4th Qtr Monitoring Chgs - Library 4th Qtr Monitoring Chgs - PD Storage	12/15/2015		75.00 84.00 84.00 114.00
			Total for Check Number 54691:	0.00	357.00
54692	ARTISPHO 11/10	Artis Photography Photos-Employee City Badges	12/15/2015		546.00
			Total for Check Number 54692:	0.00	546.00
54693	ARTSANDN MC/VM	Artistic Sandblasting NW Engraving-16 Names-VM Columns	12/15/2015		1,328.00
			Total for Check Number 54693:	0.00	1,328.00
54694	BRIDPETS PO 11/17	Bridges Pets 2-30# Bags-Taste of the Wild-Rasko	12/15/2015		106.60
			Total for Check Number 54694:	0.00	106.60
54695	CARTERE Reimb Footwear	Eric Carter Reimb 1 Pr Boots-Per AFSCME-E Carter	12/15/2015		142.35

AGENDA ITEM #E.

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 54695:	0.00	142.35
54696	CBRDDYN 1091	cBoard Dynamic Displays System Use & Service Dec-Mar-Lobby Info Scr	12/15/2015		200.00
			Total for Check Number 54696:	0.00	200.00
54697	CHRIESTJ Reimb Footwear	Joshua Chriest Reimb Boots-Per AFSCME-J Chriest	12/15/2015		152.83
			Total for Check Number 54697:	0.00	152.83
54698	CIEDMOND RGG-150069	City of Edmonds Domestic Violence Coordinator - December	12/15/2015		791.11
			Total for Check Number 54698:	0.00	791.11
54699	CINTAS 460487343 460487343A	Cintas Corporation Loc. #460 Floor Mat Service 11/27 Floor Mat Service 11/27	12/15/2015		59.36 34.63
			Total for Check Number 54699:	0.00	93.99
54700	COASTWD GW2833198 NW2833198	Coastwide Laboratories 10 CS 2 Ply TT/10 CS R1 Twt/2 Cs Liners-Anne: 5 Cs Liners/5 Cs Handwash/1Cs Seat Covers-CF	12/15/2015		819.72 391.70
			Total for Check Number 54700:	0.00	1,211.42
54701	COMCAST 0724345	Comcast Internet For ITS 12/14-01/13	12/15/2015		94.09
			Total for Check Number 54701:	0.00	94.09
54702	COPIETC AR11860 AR11860A AR11860B AR11860C	Copiers Etcetera, Inc. Admin Copier/Admin Printer Maint 9/11-10/10 P & R Share Copier Maint 9/11-10/10 Finance Share Copier Maint 9/11-10/10 Police Copier/Printer Maint 9/11-10/10	12/15/2015		594.54 196.93 65.64 379.07
			Total for Check Number 54702:	0.00	1,236.18
54703	DAVEYTR 909624657	The Davey Tree Expert Company Hazard Tree ROW-2207 140th PI SE	12/15/2015		1,408.36
			Total for Check Number 54703:	0.00	1,408.36
54704	ENGLANDS 12/3	England's Tree Farm Christmas Tree - City Hall	12/15/2015		96.44
			Total for Check Number 54704:	0.00	96.44
54705	FCICUSPV 14912	FCI Custom Police Vehicles Fix Ignition Override-Car #44	12/15/2015		119.79
			Total for Check Number 54705:	0.00	119.79
54706	FELDMAJ November 2015	Feldman & Lee, P.S. Public Defender Contract Flat Fee - Nov	12/15/2015		8,750.00
			Total for Check Number 54706:	0.00	8,750.00

AGENDA ITEM #E.

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
54707	GROUPHTH 74009259	Group Health Cooperative Pre-Employment Exam-J Saga	12/15/2015		31.00
Total for Check Number 54707:				0.00	31.00
54708	GTENORTH 425 316-3862 425 357-9268	Frontier Phone Line Chgs 12/04-01/03-Alarm Fire Alarm Line Chgs 11/22-12/21	12/15/2015		140.14 122.04
Total for Check Number 54708:				0.00	262.18
54709	HARBISOM Reimb Footwear Reimb FootwearA Reimb FootwearB	Miss Kimberly Harbison Reimb Boots-Per AFSCME Contract-Harbison Reimb Boots-Per AFSCME Contract-Harbison Reimb Boots-Per AFSCME Contract-Harbison	12/15/2015		24.20 48.44 48.44
Total for Check Number 54709:				0.00	121.08
54710	HORIZON 2M043110 2M043111	Horizon 24" Leaf Rake w/Wood Handle/Flex Hose-Blow Credit-24" Leaf Rake w/Wood Handle-Under Wi	12/15/2015		23.62 -14.29
Total for Check Number 54710:				0.00	9.33
54711	HRSUSA 017179 033652	Capital One Commercial Refreshments-Map Your Neighborhood Training Central Office Supplies	12/15/2015		60.44 206.15
Total for Check Number 54711:				0.00	266.59
54712	INNOVAC Pay Est #4	INNOVAC 2015 Catch Basin Cleaning/CCTV Inspec-Pay E	12/15/2015		14,539.31
Total for Check Number 54712:				0.00	14,539.31
54713	INTEGRA 13477291	Integra T-1 Monthly Chgs - Dec	12/15/2015		665.18
Total for Check Number 54713:				0.00	665.18
54714	ISLANDTM 6045	Island Time Laser Tag 7-10 yrs 11/14 #6045	12/15/2015		90.00
Total for Check Number 54714:				0.00	90.00
54715	JRWENTRP 3300	JRW Enterprises Door Repair-Library	12/15/2015		775.68
Total for Check Number 54715:				0.00	775.68
54716	KEITHN 6059	Nancy Keith Gingerbread House Workshop 12/9 #6059	12/15/2015		140.00
Total for Check Number 54716:				0.00	140.00
54717	KIDZLOVS 5974 5982 5988 5993 5998	North American Youth Activities, LLC KLS Soccer: M&M 11/3-12/8 #5974 KLS Soccer: Tot-Soccer 11/3-12/8 #5982 KLS Soccer: Pre-Soccer 11/3-12/8 #5988 KLS Soccer: 1 11/03-12/08 #5993 KLS Soccer: Soccer 2 11/3-12/8 #5998	12/15/2015		455.00 546.00 637.00 1,092.00 728.00

AGENDA ITEM #E.

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 54717:	0.00	3,458.00
54718	KROESENS 29763 29765 29824	Kroesen's Uniform Company 1 Pr Pants, 8-Point Hat-B Thompson MCPD Baseball Caps-J Saga, New Officers Cuff Key-J Saga	12/15/2015		121.65 109.60 7.62
			Total for Check Number 54718:	0.00	238.87
54719	LDEDEGEM 5954 5958 5962	Leading Edge Gymnastic Academy Inc Gymnastics-Toddle Time 10/21-11/18 #5954 Gymnastics-Preschool 10/21-11/18 #5958 Gymnastics-Youth 10/21-11/18 #5962	12/15/2015		315.00 210.00 225.00
			Total for Check Number 54719:	0.00	750.00
54720	LESSCHW 30400209184 39500257130	Les Schwab 2 Tires-2001 Isuzu -PW2 LOF-Car# 41	12/15/2015		521.76 38.35
			Total for Check Number 54720:	0.00	560.11
54721	LEXNEXIS 1511418253	LexisNexis LexisNexis Monthly Chgs 11/01-11/30	12/15/2015		152.34
			Total for Check Number 54721:	0.00	152.34
54722	LITHTENW 56937	LithtexNW 250 Business Cards-L Dickerson	12/15/2015		54.80
			Total for Check Number 54722:	0.00	54.80
54723	MARSCHD 0000041360	Accounts Receivable Department Marysvil: Transportation Costs MPHS Band-Veterans Day	12/15/2015		602.90
			Total for Check Number 54723:	0.00	602.90
54724	MCMAG 3737	Mill Creek Living Magazine 19,500 - Winter Issue MC Living Magazine	12/15/2015		4,300.00
			Total for Check Number 54724:	0.00	4,300.00
54725	MISTERTS 105692	Mister T's Trophies Name Tag-Mayor Pam Pruitt	12/15/2015		11.22
			Total for Check Number 54725:	0.00	11.22
54726	NCFLORST 044946	North Creek Florist Veteran's Day Wreath-VM	12/15/2015		109.50
			Total for Check Number 54726:	0.00	109.50
54727	PACNWSTP 19A 19B 19C 19D	Pacific Northwest Stump Grinding LLC Stump Grinding-Cougar Park Stump Grinding-Pinc Meadow Park Stump Grinding-Highlands Park Stump Grinding-Heron	12/15/2015		560.61 560.61 467.16 280.30
			Total for Check Number 54727:	0.00	1,868.68
54728	PACTOP 890481	Pacific Topsoils, Inc. Rock 5/8" Minus Crushed-Annex	12/15/2015		35.57

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	894653	Brushdump-Sweeper			31.50
	894668	Brushdump-Sweeper			87.50
	894699	Brushdump-Sweeper			31.50
	894699	Brushdump-Sweeper			26.26
	894815	Brushdump-Sweeper			21.00
	895046	Brushdump-Sweeper			31.50
	895094	Brushdump-Sweeper			42.00
	895214	Brushdump-Sweeper			21.00
			Total for Check Number 54728:	0.00	327.83
54729	PAWS November 2015 October 2015	PAWS Animals Brought To Shelter - Nov Animals Brought To Shelter - Oct	12/15/2015		591.56 1,035.23
			Total for Check Number 54729:	0.00	1,626.79
54730	PSTINVST PSTI 15-370 PSTI 15-406	PST Investigations Background Investigation & Report-Voeller/Poly Polygraph Examination & Report - J Saga	12/15/2015		1,859.76 235.00
			Total for Check Number 54730:	0.00	2,094.76
54731	PUBSAF 2015-6384	Public Safety Testing 3rd Qtr Subscription Jul-Sept 2015	12/15/2015		250.00
			Total for Check Number 54731:	0.00	250.00
54732	REYNOLDK 6073	Kelly Reynolds Gyrokinesis 10/27-11/17 #6073	12/15/2015		134.40
			Total for Check Number 54732:	0.00	134.40
54733	RONGERJ 8178	John Rongerude P.S. Conflict Public Defender 5Z1097068	12/15/2015		300.00
			Total for Check Number 54733:	0.00	300.00
54734	SHORTCR 490024	Short Cressman & Burgess PLLC Prof Legal Serv - Nov - DCD	12/15/2015		372.00
			Total for Check Number 54734:	0.00	372.00
54735	SHREDIT 9408126564	Shred-It USA Inc Shredding Service Fee	12/15/2015		72.18
			Total for Check Number 54735:	0.00	72.18
54736	SILVERL 14112-27585 14737-19068 17679-27345 17684-27596 24079-27593 32140-27632 32141-27633 35995-27914 35996-27914 35997-27914 35998-27914 35999-27914 36000-27914	Silverlake Water District 132nd & SR 527 Irrig 11/1-11/30 13617 28th DR SE Irrig-11/1-11/30 15429 1/2 Bothell Everett Hwy 11/1-11/30 15429 Bothell Way-Irrig 11/1-11/30 Hillside Irrig 11/01-11/30 13903 N Creek Dr-Irrig 11/01-11/30 13903 N Creek Dr 11/01-11/30 SR 527-Irrig 11/01-11/30 14600 SR 527-Irrig 11/01-11/30 13800 N SR 527-Irrig 11/01-11/30 1600 SR 527-Irrig 11/01-11/30 15200 SR 527-Irrig 11/01-11/30 15100 N SR 527-Irrig 11/01-11/30	12/15/2015		29.20 7.60 7.60 7.60 7.60 7.60 74.15 7.60 7.60 7.60 7.60 7.60 7.60 7.60

AGENDA ITEM #E.

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	36016-27914	SR 527 & Trillium Blvd-Irrig 11/1-11/30			7.60
	36025-27914	14600 SR 527-Irrig 11/01-11/30			7.60
	36026-27914	SR 527 & Dumas Rd-Irrig 11/01-11/30			101.20
	36365-27593	Dumas Rd Irrig 11/1-11/30			22.30
	37034-30017	14721 12th Ave SE-Irrig 11/1-11/30			7.60
			Total for Check Number 54736:	0.00	333.25
54737	SNDPUBIN EDH670022 EDH671116 EDH671122	Sound Publishing Inc RFP Card Entry System-Annex & City Hall Ren Pub of Ord No. 2015-800 Pub of Ord No. 2015-801	12/15/2015		68.80 32.68 30.96
			Total for Check Number 54737:	0.00	132.44
54738	SNOCOC 2015-2915	Snohomish County Corrections Jail Services Fees - Oct 2015	12/15/2015		15,430.25
			Total for Check Number 54738:	0.00	15,430.25
54739	SNOCOCT 11/12	Snohomish County Cities Sno Co Cities Dinner Mtg 11/12-M Todd	12/15/2015		35.00
			Total for Check Number 54739:	0.00	35.00
54740	SNOCOPW 1000402376 1000402376A 1000402376B 1000402376C 1000402376D 1000402376E	Snohomish County Public Works RR6127-164th SE/Preservation-Oct RR6138-Overlay Program-Oct RR7552-Dumas Rd/Park Rd-Oct RR7573-35th SE/148th SE-Oct RR7797-Striping/RPM's-Oct RR7864-Dumas @ North Crk Dr-Oct	12/15/2015		25.04 12,162.49 54.86 166.17 12,620.20 54.86
			Total for Check Number 54740:	0.00	25,083.62
54741	SNOCOSH1 2015-2894 2015-2931	Snohomish County Sheriff's Office Inmate Medical Billing - Sept Inmate Medical Billing - Oct	12/15/2015		50.24 1,279.94
			Total for Check Number 54741:	0.00	1,330.18
54742	SNOCPUd 2007-4359-9 2007-9722-3 2016-6351-5 2016-6928-0 2017-5296-1 2018-9805-3 2025-2921-0 2025-7077-6 2026-2439-1 2027-6793-5 2029-0994-1 2029-2633-3 2030-2812-1 2032-5163-2 2033-8815-2 2047-1753-2 2047-1754-0 2050-8723-2 2054-9532-8	PUD No. 1 of Snohomish County 186 Lights - 200W Var Loc 11/1-11/30 3401 148th St SE 10/21-11/19 14600 16th ave SE 11/03-12/04 16110 1/2 29th DR SE 10/27-11/25 15429 1/2 Bothell Everett Hwy 11/04-12/07 1700 Mill Creek Rd 10/24-11/23 386 Lights - 100W Var loc 11/01-11/30 86 Lights - 250W Var Loc 11/01-11/30 828 Lights - 100W 11/01-11/30 21 Lights - 400W Var Loc 11/01-11/30 6 Lights - 150W Var Loc 11/01-11/30 14729 12th Ave SE 10/28-11/30 4560 SAC 11/03-12/03 15510 Village Green Dr 10/27-11/30 15429 Bothell Everett Hwy 11/04-12/07 41 Lights - 250W Var Loc 11/1-11/30 39 Lights - 400 W 11/01-11/30 17 Lights - 100W Var Loc 11/01-11/30 49 Lights - 20W Var Loc 11/1-11/30	12/15/2015		1,629.36 130.73 20.21 64.27 19.64 128.72 1,208.18 887.52 5,646.96 298.20 25.26 18.02 64.28 18.55 28.75 268.14 384.15 49.98 16.17

AGENDA ITEM #E.

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	2203-1739-0	1 Light - 240W Var Loc 11/1-11/30			7.51
	2206-1241-0	15601 22nd Ct SE 10/27-11/30			33.06
			Total for Check Number 54742:	0.00	10,947.66
54743	STAND 600156-0001	Standard Ins. Company RA Life,AD&D & LTD Prem MEBT-ER Paid-Dec	12/15/2015		4,094.76
			Total for Check Number 54743:	0.00	4,094.76
54744	STAND2 600156-0002	Standard Ins. Company RA Survivor Prem. MEBT-ER Paid	12/15/2015		1,960.57
			Total for Check Number 54744:	0.00	1,960.57
54745	STERICYC 3003243405	Stericycle Inc Biomedical Waste Services Monthly Fee	12/15/2015		10.36
			Total for Check Number 54745:	0.00	10.36
54746	TLOLLC 839489	TransUnion Risk and Alternative Background/Identity Investigations-Nov	12/15/2015		6.00
			Total for Check Number 54746:	0.00	6.00
54747	TRAMMELI 6057	Lori Trammel Seasonal Cupcake Class 12/12 #6057	12/15/2015		126.00
			Total for Check Number 54747:	0.00	126.00
54748	UPS 00009X8014475 00009X8014485	United Parcel Service UPS Chgs-6 Pkgs-Operation Gratitude UPS Chgs-Atlantic Signal 10/14	12/15/2015		106.05 10.98
			Total for Check Number 54748:	0.00	117.03
54749	USBANK 386000139	US Bank NA - Custody Investment Custody Charges 11/01-11/30	12/15/2015		130.00
			Total for Check Number 54749:	0.00	130.00
54750	VERIZON 9755893454 9755902159 9755902159A 9755902159B	Verizon Wireless Air Card/USB Cell Chgs 10/21-11/20-PD Broadband Unlimited 10/21-11/20-Exec Monthly Cell Chgs 10/21-11/20-SW Monthly Cell Chgs 10/21-11/20-Bldg	12/15/2015		1,160.58 40.01 36.60 118.81
			Total for Check Number 54750:	0.00	1,356.00
54751	WAPRO WAPRO Cert	WAPRO WAPRO Certification-J Lcc	12/15/2015		50.00
			Total for Check Number 54751:	0.00	50.00
54752	WASTEMN 0405447-2677-7	Waste Management-Northwest 15728 Main St-St Sweeper-Nov	12/15/2015		47.70
			Total for Check Number 54752:	0.00	47.70
54753	WASTPAT I16003894	Washington State Patrol Background Checks - Nov	12/15/2015		59.00

AGENDA ITEM #E.

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 54753:	0.00	59.00
54754	WDHBLKRI 36187	WDH Black Rock Fiber Lease-15728 Main St to 3000 Rockefeller .	12/15/2015		642.87
			Total for Check Number 54754:	0.00	642.87
54755	WOLFEFR 4860 4861	Wolfe Fire Protection Inc Annual Inspection-Fire Sprinkler System-Annex Annual Inspection-Fire Sprinkler System-CH	12/15/2015		190.00 190.00
			Total for Check Number 54755:	0.00	380.00
54756	WSCPA WSCPA Dues	WSCPA WSCPA Dues-L Pigott	12/15/2015		50.00
			Total for Check Number 54756:	0.00	50.00
54757	ZAC&THOM 1152	Zachor & Thomas, Inc., P.S. Monthly Prosecution Legal Retainer-Dec	12/15/2015		8,531.28
			Total for Check Number 54757:	0.00	8,531.28
			Total for 12/15/2015:	0.00	187,101.73
54758	ALEXPRCO 45112 45112A	Alexander Printing Company Inc 500 Business Cards-R Polizzotto 500 Business Cards-V Cavaleri	12/30/2015		39.70 39.69
			Total for Check Number 54758:	0.00	79.39
54759	BANKCARE	Bank of America	12/30/2015		
	1	Parking-DES Training-Gunderson & Beagle			10.00
	10	Supplies-P & R Family Bingo Night			49.80
	11	Pizza-P & R Family Bingo Night			195.48
	12	V-Gard F/B Wht Fas-Trac-M Chew			27.16
	13	6 Bluebeam-Standard Annual Maintenance Rene			258.00
	14	Mail Documents-C Bromberg			16.95
	15	Shin Guards/Training Gloves/Punching Mitts			191.61
	16	UFC MMA Competition Glove			39.30
	17	30 Basketball Officials Manual			273.25
	18	Cookies-Comp Plan Open House			7.98
	19	2016 WAPRO Membership Renewal-J Lee			25.00
	2	Background Investigations Training-T Hoflack			325.00
	20	ID Cards			34.00
	21	Renew Certification-M Miller			75.00
	22	4-2016 WSDOT Standard Spec Books			108.90
	23	Sex Offender Mailing			250.00
	24	Refreshments			24.36
	25	Optic/Mount Combo Scope-Swat-B Phillips			720.18
	26	5 Engraved Service Award Pens			147.77
	27	MyBuildingPermit.com Monthly Fee			59.95
	3	Embr Smart Team Logo on Jacket-T Hoflack			16.38
	4	2 Mitel Model 5330 Phones-Space Planning Proj			229.98
	5	6 Mitel Model 5320 Phones-Space Planning Proj			518.64
	6	Sensor Cloud Monthly Fee 11/10-12/10			9.95
	7	Coffee-Employee Coffee Fund-Final Order			254.00
	8	Thank You Veterans Banner			149.40
	9	Snohomish County Sport Conf-B Davern			25.00

AGENDA ITEM #E.

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 54759:	0.00	4,043.04
54760	BANKCR11 1	Bank of America Brkfst Mtg-Finance Department Retreat	12/30/2015		124.05
			Total for Check Number 54760:	0.00	124.05
54761	Bankcr15 1	Bank of America Magnetic Car Signs-VIP Cars-Veterans Parade	12/30/2015		756.42
			Total for Check Number 54761:	0.00	756.42
54762	BANKCR16 1	Bank of America Refreshments-Veterans Celebration	12/30/2015		12.00
			Total for Check Number 54762:	0.00	12.00
54763	BANKCR19 1	Business Card Police Chief Ad-ICMA	12/30/2015		222.75
	10	Holiday Decorations-City Hall			134.79
	11	Holiday Decorations-City Hall			29.04
	12	Lodging 11/22-12/02-L Dickerson			1,090.00
	2	Lodging 11/18-11/19-L Dickerson			202.68
	3	300 Star-Stress Relievers-All Employee Meeting			300.00
	4	Cup-Police Chiefs Welcome Basket			11.99
	5	Supplies-Police Chiefs Welcome Basket			17.17
	6	AWC-2015 Essentials Elected Officials-V Caval			45.00
	7	Flowers-Joan Buxton-Senior Center			47.04
	8	Holiday Decorations-City Hall			73.29
	9	Affordable Housing Breakfast 12/3-Pam Pruitt			15.00
			Total for Check Number 54763:	0.00	2,188.75
54764	Bankcr20 1	Business Card Misc Tools PW Shop	12/30/2015		57.79
	10	WTLS Recertification Program-J Wright			85.00
	11	3-Outdoor Timers 24Hr			39.39
	12	Toggle Fastners			12.03
	13	Fuses-Christmas Lights			7.62
	14	Misc Nuts, Screws & Bolts			12.59
	1A	Electric Chain Saw Sharpener			41.49
	1B	De-Icer Tank Pump			69.87
	2	Cable Ties-PW Shop Supplies			32.82
	3	Pipe Repair Lunch Room			12.36
	4	Speaker Platform-Veterans Day Parade			20.52
	5	Fence Staples-Fence Repair			3.79
	6	2 Pitch Forks-Storm Clean Up			76.68
	7	Shop Supp/Mouse Trap/Bucket/Bits			44.14
	8	Holiday Supplies-City Hall			85.08
	9	Christmas Lights/Metal Wreath Holder			19.11
			Total for Check Number 54764:	0.00	620.28
54765	BANKCR21 1	Business Card Lunch Mtg 12/01-Pres of WACM/R Polizzotto	12/30/2015		33.22
			Total for Check Number 54765:	0.00	33.22
54766	BENEAD 1512517	Benefit Administration Co, LLC Section 125 Flexible Benefits Plan - Dec	12/30/2015		160.00

AGENDA ITEM #E.

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 54766:	0.00	160.00
54767	CARLSONJ 6029	Jessica Carlson Adventures in Art-Fall 11/06-12/18 #6029	12/30/2015		285.60
			Total for Check Number 54767:	0.00	285.60
54768	COMCAST 0457011	Comcast High Speed Internet Fee 12/18-01/17	12/30/2015		189.09
			Total for Check Number 54768:	0.00	189.09
54769	COPIETC AR12455 AR12455A AR12455B AR12455C	Copiers Etcetera, Inc. Admin Copier/Admin Printer Maint 10/11-11/10 P & R Share Copier Maint 10/11-11/10 Finance Share Copier Maint 10/11-11/10 Police Copier/Printer Maint 10/11-11/10	12/30/2015		1,098.07 124.59 41.52 451.49
			Total for Check Number 54769:	0.00	1,715.67
54770	DICKERL Reimb Exp	Larry Dickerson Reimb Dry Cleaning-Per Contract-L Dickerson	12/30/2015		67.79
			Total for Check Number 54770:	0.00	67.79
54771	ECONW 16456	ECONorthwest MC Corridor Market Analysis & FIS 11/1-11/30	12/30/2015		8,443.75
			Total for Check Number 54771:	0.00	8,443.75
54772	FIRESTON 200173 200179 200190 200202	Firestone Complete Auto Care LOF, Vehicle Inspection - Staff Car #2 LOF - Staff Car #3 LOF - 2007 Ford Ranger-Bldg Truck LOF, Vehicle Inspection-Staff Car #1	12/30/2015		63.54 14.22 30.66 30.66
			Total for Check Number 54772:	0.00	139.08
54773	GTENORTH 425 316-0326 425 357-9268 425 745-6974	Frontier Alarm System Line Chgs 12/16-01/15 Fire Alarm Line Chgs 12/22-01/21 Admin Fax Line/CC Line 12/19-01/18	12/30/2015		49.52 122.04 152.22
			Total for Check Number 54773:	0.00	323.78
54774	HUGHESK Reimb Exp	Kyle Hughes Reimb Motorola Wireless RSM w/Battery-Per C	12/30/2015		249.55
			Total for Check Number 54774:	0.00	249.55
54775	K&KCONST 20157	K&K Construction LLC 5% Retainage-Exterior Bldg Repair & Painting	12/30/2015		4,563.47
			Total for Check Number 54775:	0.00	4,563.47
54776	KPFFCON 23987	KPFF Consulting Engineers Prof Serv 35th Ave Recon Proj 11/1-11/27	12/30/2015		18,432.25
			Total for Check Number 54776:	0.00	18,432.25
54777	KROESENS 29240	Kroesen's Uniform Company Ballistic Vest-J Saga	12/30/2015		832.96

AGENDA ITEM #E.

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	29241-1	Uniform Pants/Shirts w/Name-J Saga			881.56
	29241-2	1 Pr Pants-J Saga			66.85
	29766	Boots-Per AFSCME Contract-L Pigott			128.23
	29844	Custom Retirement Badge-Bob Crannell			124.94
	30056	Retirement Wallet-Chief B Crannell			38.36
	30258	MED Ear Molds-Per CBA-R Mundwiler			49.22
			Total for Check Number 54777:	0.00	2,122.12
54778	LESSCHW 39500256472 39500257844	Les Schwab 4 Tires/Spin Balance-1998 Jeep-Bldg LOF-#40	12/30/2015		518.24
					38.35
			Total for Check Number 54778:	0.00	556.59
54779	MARKTSOL 21443	Marketing Solutions Inc Development City Communications Plan-2nd In:	12/30/2015		7,950.00
			Total for Check Number 54779:	0.00	7,950.00
54780	MAYBERM 5932 6014 6018	Mitch Mayberry Tiny Tiger Martial Arts 11/06-12/18 #5932 Tiger Martial Arts: Beg 11/06-12/18 #6014 Tiger Martial Arts:Clr 11/06-12/18 #6018	12/30/2015		577.50
					646.80
					269.50
			Total for Check Number 54780:	0.00	1,493.80
54781	NELSONM 5924 5928	Melissa Nelson Music for Preschool 11/6-12/11 #5924 Music for Preschool 11/6-12/11 #5928	12/30/2015		630.00
					630.00
			Total for Check Number 54781:	0.00	1,260.00
54782	NWARBORI 6702	Northwest Arboriculture LLC Tree Removal-Aug 15th Wind Storm-Mira Vita c	12/30/2015		2,044.04
			Total for Check Number 54782:	0.00	2,044.04
54783	PACFIRSE 50909 50910 50911	Pacific Fire and Security, Inc. Annual Fire Alarm Inspection-Annex Annual Fire Alarm Inspection-City Hall Annual Fire Alarm Inspection-Library	12/30/2015		822.00
					685.00
					482.24
			Total for Check Number 54783:	0.00	1,989.24
54784	PERTEET 20150111.002-3 20150228.000-1 20150260.000-1	Pertect Inc ADA Compliance-Signals & Parks 11/02-11/29 Mill Creek 2016 Overlay-Curb Ramps/Channeli: Mill Creek Road Surface Water Retrofit 11/16-1:	12/30/2015		1,822.50
					880.00
					730.00
			Total for Check Number 54784:	0.00	3,432.50
54785	PFISTERG Reimb Exp	Gina Pfister Reimb Supplies-Mugs/Plates-Holiday Party 11/2	12/30/2015		39.45
			Total for Check Number 54785:	0.00	39.45
54786	PRUITTP Cust #00417 Rec#102254 Reimb Exp	Pam Pruitt Refund-Surface Water Acct-14429 28th Dr-Repl: Refund Political Sign Permit B2013-0483-Repla Reimb Mileage/Lodging AWC Conf 6/24-25-P P	12/30/2015		0.50
					25.00
					296.98

AGENDA ITEM #E.

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 54786:	0.00	322.48
54787	PSTINVST PSTI 15-437	PST Investigations Background Investigations & Report-J Saga,D P	12/30/2015		4,074.77
			Total for Check Number 54787:	0.00	4,074.77
54788	PUBSAF 2015-6543	Public Safety Testing 4th Qtr Subscription Oct-Dec 2015	12/30/2015		250.00
			Total for Check Number 54788:	0.00	250.00
54789	PUGETSO 200004765331 200004765463	Puget Sound Energy 15720 Main St 11/17-12/17 15728 Main St 11/17-12/17	12/30/2015		595.79 769.02
			Total for Check Number 54789:	0.00	1,364.81
54790	Sdistcrt November 2015 November 2015A	South District Court Interpreter Costs - Nov Filing Fees SD Court - Nov	12/30/2015		473.91 2,863.89
			Total for Check Number 54790:	0.00	3,337.80
54791	SHREDIT 9408475778	Shred-It USA Inc Shredding Service Fee	12/30/2015		56.68
			Total for Check Number 54791:	0.00	56.68
54792	SNDPUBIN EDH673184 EDH673313 EDH673314 EDH673317 EDH673376	Sound Publishing Inc Notice of Public Hearing 12/22 Pub of Ord No. 2015-802 Pub of Ord No. 2015-803 Pub of Ord No. 2015-804 Storm Pipe Repair-Legal Notice	12/30/2015		58.48 29.24 60.20 27.52 18.92
			Total for Check Number 54792:	0.00	194.36
54793	SNOCOHU 1000402965	Snohomish County Human Services Dept. 2% Liquor Profits/Liquor Excise Taxes-3Q	12/30/2015		1,252.24
			Total for Check Number 54793:	0.00	1,252.24
54794	SNOCOPW 1000403115 1000403206 1000403206A 1000403206B 1000403206C 1000403206D	Snohomish County Public Works NPDES Permit/Public Outreach Requirements RR6138-Overlay Program-Nov RR6156-Traffic Projects-Nov RR7554-164th SE/9th Ave SE-Nov RR7571-Mill Crk Rd/SEA Hill-Nov RR7869-Mill Creek Blvd/Main-Nov	12/30/2015		969.00 57,576.72 489.63 217.61 217.61 108.76
			Total for Check Number 54794:	0.00	59,579.33
54795	SNOCOSHO 1000402861 1000403079	Snohomish County Sheriff's Office Range Use - 3 Hours 11/30 Range Use - 10 Hours 12/08	12/30/2015		174.00 580.00
			Total for Check Number 54795:	0.00	754.00
54796	SNOCPUJ 2001-0143-4	PUD No. 1 of Snohomish County 2725 Seattle Hill Rd 11/07-12/10	12/30/2015		18.02

AGENDA ITEM #E.

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	2001-5445-8	2720 Seattle Hill Rd 11/07-12/10			18.02
	2013-4538-6	2501 147th Pl SE 11/20-12/22			31.37
	2013-5396-8	15728 Main St 11/05-12/08			1,687.46
	2013-6774-5	902 164th St SE 11/03-12/04			35.58
	2017-8113-5	2701 155th St SE 10/27-11/30			24.19
	2022-3010-8	1900 164th St SE 11/07-12/10			25.59
	2024-6104-2	15803 32nd Ave SE 11/07-12/10			124.36
	2026-6749-9	2024 Seattle Hill Rd 11/07-12/10			38.93
	2026-9300-8	15720 Main St 11/14-12/16			1,826.95
	2028-5205-9	15720 Main St Unit B 11/14-12/16			376.30
	2029-5905-2	4842 SAC 11/04-12/07			86.17
	2031-6469-4	13510 N Creek Dr 11/17-12/18			49.54
	2033-4808-1	14810 35th Ave SE 11/07-12/10			80.46
	2047-1752-4	9 Lights 200W Var Loc 11/01-11/30			46.71
			Total for Check Number 54796:	0.00	4,469.65
54797	STAPLEAD	Staples Advantage	12/30/2015		
	8036650916	Dept Share Copy/Flipcharts/Toner			181.45
	8036650916A	Dept Share Copy/Toner			219.40
	8036650916B	Dept Share Copy Paper			66.31
	8036650916C	Dept Share Copy Paper/Cash Bags			168.25
	8036650916D	Dept Share Copy Paper/Avery Tabs/Binders			159.95
	8036650916E	Dept Share Copy Paper/General Office Supplies/			492.87
	8037035688	Dept Share Copy Paper/2 Printhead Hp 72			201.37
	8037035688A	Dept Share Copy Paper			29.77
	8037035688B	Dept Share Copy Paper			29.77
	8037035688C	General Office Supplies/Dept Share Copy Paper			276.54
	8037035688D	Dept Share Copy Paper			29.77
	8037035688E	Dept Share Copy Paper			29.77
			Total for Check Number 54797:	0.00	1,885.22
54798	STATEAUD L111435	State Auditor's Office Statutory Audit Services 2013-2014	12/30/2015		4,834.45
			Total for Check Number 54798:	0.00	4,834.45
54799	STRAUSE 6069	Erica Strauss Purna Yoga-Beg 11/4-12/9 #6069	12/30/2015		227.50
			Total for Check Number 54799:	0.00	227.50
54800	UNUM 0220603-035 5	UNUM Life Ins. Co. of America LongTerm Care (LTC EE) J-Klei 1/1/16-12/31/16	12/30/2015		734.40
			Total for Check Number 54800:	0.00	734.40
54801	usic 156970 156970A	USIC Locating Services Inc 83 NC Locates/73 Tickets Locates-Nov 83 NC Locates/73 Tickets Locates-Nov	12/30/2015		826.84 826.84
			Total for Check Number 54801:	0.00	1,653.68
54802	UULC 5110160 5110160A	Utilities Underground Location Center On Call Location Service-87 Locates On Call Location Service-87 Locates	12/30/2015		56.11 56.12
			Total for Check Number 54802:	0.00	112.23
54803	WASTPAT 00059595	Washington State Patrol Access User Terminal Fee - 4th Qtr	12/30/2015		534.00

AGENDA ITEM #E.

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 54803:	0.00	534.00
54804	WSCJTC 20116259	Wa State Criminal Justice Training Commis Basic LE Academy - J Saga 12/03-04/12	12/30/2015		3,187.00
			Total for Check Number 54804:	0.00	3,187.00
			Total for 12/30/2015:	0.00	152,139.52
			Report Total (119 checks):	0.00	339,241.25



Date: January 12th, 2016

Payroll Check Batches		
Dated	Check Numbers	Amount
01/05/16	ACH Automatic Deposit Checks	\$183,703.50
01/07/16	ACH Wire MEBT- Wilmington Trust	\$30,732.08
01/07/16	ACH Wire- FWT & Medicare Taxes	\$35,610.72
01/07/16	ACH Wire- MCPD Guild Dues	\$2,000.00
01/07/16	ACH Wire- BAC- Flex Spending Acct	\$1,739.78
01/07/16	ACH Wire- ICMA RC- Def. Comp	\$2,257.94
01/07/16	ACH Wire- United Way Donations	\$889.63
Total		\$256,933.65

Voided Checks	
Numbers	Explanation

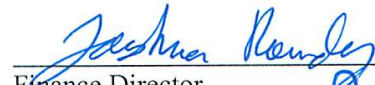
CLAIMS APPROVAL


We, the undersigned Finance/Audit Committee of the City of Mill Creek, recommend approval of the ACH Automatic Deposit checks and ACH Wire Transfers in the amount of \$256,933.65.

We recommend approval of the above stated amount with the following exceptions:

Councilmember

Councilmember



 Finance Director


 City Manager

G:\Finance\WP\Payroll\Payroll Voucher Approval .doc

Validator Summary Report

Validator Summary Report

Report Date: 12/31/2015

Report Time: 12:24:33 PM

Import Date: 12/31/2015
 Import Time: 12:24:29
 Customer: City of Mill Creek
 User: JOSHROUNDY
 File: jan 5 2016 payroll

Exception List:

<u>Rec #</u>	<u>Name</u>	<u>ID Number</u>	<u>Amount</u>	<u>D/C</u>	<u>Comments</u>
Total Batches in File:		1	Total Batches Accepted:	1	Total Batches Rejected: 0
Total Records In File:		107	Total Records Accepted:	107	Total Records Rejected: 0
Total Accepted Debit Amount:		\$0.00	Total Accepted Dollar Amount:	\$183,703.50	Total Rejected Dollar Amount: \$0.00
Total Accepted Credit Amount:		\$183,703.50			

Payroll

Deduction Register - Totals Only



User: brooklynl
 Printed: 1/7/2016 - 2:04 PM
 Check Date Range: All
 Period End Range: 12/16/2015 to 12/31/2015
 Batch Info: All
 Deductions: MEBTA1, MEBTA2, MEBTAA, MEBTEE, MEBTER, MEBTME, MEBTMR, MEBTPSTotals Only

	Amount
MEBTA1: MEBT Add < 10% -Employee	183.75
MEBTA2: MEBT Add >10% -Employee	424.26
MEBTAA: MEBT Additional Amount	50.00
MEBTEE: MEBT - Employee	16,667.63
MEBTER: MEBT - Employer	16,102.63
MEBTME: MEBT Medicare-EE	531.90
MEBTMR: MEBT Medicare-ER	531.90
MEBTPS: MEBT PREMIUM \$'S	2,295.34

Report Total: 36,787.41

*Less
 Standard
 Life Insurance
 payment.
 See attached
 spreadsheet.*

Address	Address 2	City	State Zip	Birth Date	Hire Date
AP MEBT EE		20152.88			
AP MEBT ER		16634.53			
Total		36787.41			
difference		0			
standard		6055.33			
net to wilmington	\$	30,732.08			

Payroll

Deduction Register - Totals Only

User: brooklynl
Printed: 1/7/2016 - 2:07 PM
Check Date Range: All
Period End Range: 12/16/2015 to 12/31/2015
Batch Info: All
Deductions: FED, MEDI, MEDIRTotals Only



	<u>Amount</u>
FED: Federal Income Tax	28,898.20
MEDI: Medicare - Employee	3,356.26
MEDIR: Medicare - Employer	3,356.26
	<hr/> <hr/>
Report Total:	35,610.72
	<hr/> <hr/>

Payroll

Deduction Register - Totals Only

User: brooklynl
Printed: 1/7/2016 - 2:16 PM
Check Date Range: All
Period End Range: 12/01/2015 to 12/31/2015
Batch Info: All
Deductions: POLDUETotals Only



	<u>Amount</u>
POLDUE: Police Guild Dues	2,000.00
	<hr/> <hr/>
Report Total:	2,000.00
	<hr/> <hr/>

Payroll

Deduction Register - Totals Only

User: brooklynl
Printed: 1/7/2016 - 2:11 PM
Check Date Range: All
Period End Range: 12/16/2015 to 12/31/2015
Batch Info: All
Deductions: DCARE, DEFDAY, DEFHEA, HCARETotals Only



	<u>Amount</u>
DCARE: Day Care Premium S's	566.00
DEFDAY: Def. Day Care - EE	135.00
DEFHEA: Def Health Care-EE	888.41
HCARE: Health Care Premium S's	150.37
	<hr/> <hr/>
Report Total:	1,739.78
	<hr/> <hr/>

Payroll

Deduction Register - Totals Only

User: brooklynl
Printed: 1/7/2016 - 2:13 PM
Check Date Range: All
Period End Range: 12/16/2015 to 12/31/2015
Batch Info: All
Deductions: DEFICM, ICMATotals Only



	<u>Amount</u>
DEFICM: Def ICMA - EE	1,835.21
ICMA: ICMA Premium S	422.73
	<hr/> <hr/>
Report Total:	2,257.94
	<hr/> <hr/>

Payroll

Deduction Register - Totals Only

User: brooklynl
Printed: 1/7/2016 - 2:18 PM
Check Date Range: All
Period End Range: 12/01/2015 to 12/31/2015
Batch Info: All
Deductions: UNIWAYTotals Only



	<u>Amount</u>
UNIWAY: United Way of Sno Co	889.63
	<hr/> <hr/>
Report Total:	889.63
	<hr/> <hr/>



CITY COUNCIL MINUTES

December 8, 2015

15728 Main Street, Mill Creek, WA 98012 # 425-745-1891

Pam Pruitt, Mayor
Brian Holtzclaw, Mayor Pro Tem (*Left the meeting at 6:52 p.m.*)
Sean Kelly
Donna Michelson
Vince Cavaleri
Mike Todd
Mark Bond

December 8, 2015
Regular City Council Meeting
6:00 p.m.

CALL TO ORDER

Mayor Pruitt called the meeting to order at 6:00 p.m.

FLAG SALUTE

Flag Salute was conducted.

ROLL CALL

Roll was called by the City Clerk with all Councilmembers present.

AUDIENCE COMMUNICATION:

There were no comments from the audience.

PRESENTATIONS

Retirement Proclamation for Police Chief Bob Crannell

Retirement Proclamation for Finance Director Landy Manuel

(Mayor Pruitt)

The consent agenda was moved up in the meeting:

CONSENT AGENDA

Approval of Checks #54616 through #54685 and ACH Wire Transfers in the Amount of \$140,667.47.

(Audit Committee: Mayor Pruitt and Mayor Pro Tem Holtzclaw)

Payroll and Benefit ACH Payments in the Amount of \$181,465.80.

(Audit Committee: Mayor Pruitt and Mayor Pro Tem Holtzclaw)

City Council Meeting Minutes of November 24, 2015

City Council Meeting Minutes of December 1, 2015

There were no exceptions from the audit committee.

Council Meeting Minutes
December 8, 2015
Page 2

MOTION: Councilmember Cavaleri made a motion to approve the consent agenda, Mayor Pro Tem Holtzclaw seconded the motion. The motion passed unanimously.

NEW BUSINESS

Adoption of 2015 Comprehensive Plan Update and Implementing Development Regulations
(Rebecca C. Polizzotto, City Manager)

The following agenda summary information was presented:

The Growth Management Act requires the City to review and, if necessary, update its Comprehensive Plan and critical area regulations in 2015. The City reviewed the Comprehensive Plan and determined that updates to the Comprehensive Plan were necessary to reflect various trends regarding population, housing, employment, and availability of developable land. In addition, an application was received requesting a change in land use designation on the Land Use Plan and Zoning Map. The City also determined that minor amendments to the Critical Area Regulations were required.

The 2015 Comprehensive Plan as proposed makes revisions necessary to guide future development in the City and its Municipal Urban Growth Area (MUGA) through 2035. The 2015 Comprehensive Plan continues to focus on maintaining Mill Creek as a predominantly residential community, promoting the development of the City's commercial core, maintaining urban densities that can be served by transit, ensuring the provision of urban services, planning for the construction of capital facilities (such as roads and sidewalks), providing for the recreational needs of the community, and protecting natural resources. Changes to the Development Code are proposed to implement the revised Comprehensive Plan and update the Critical Area Regulations.

The City Council reviewed the proposed Comprehensive Plan amendments in three study sessions on October 27, November 10 and November 24. Amendments made by the Council during their review are outlined in the attached summary and have been incorporated into the document. In addition, Council reviewed the proposed amendments to the Mill Creek Municipal Code in study sessions on October 27 and November 24.

The Planning Commission held two public hearings on November 19, 2015, to consider and take testimony on the 2015 Comprehensive Plan and implementing development regulations and adopted Planning Commission Resolutions 2015-162 and 2015-163 recommending City Council adoption of the proposed amendments.

Discussion took place about the comprehensive plan amendments.

MOTION: Councilmember Todd made a motion to approve Ordinance #2015-802, an Ordinance of the City of Mill Creek, Washington, Amending the City of Mill Creek Comprehensive Plan in Accordance With and Consistent With the Growth Management Act; and Establishing an Effective Date, Councilmember Michelson seconded the motion.

Council Meeting Minutes
December 8, 2015
Page 3

AMENDMENT TO THE MOTION: Councilmember Todd made a motion to amend Ordinance #2015-802, with the following changes: Chapter V (page V-4 on the version Council originally reviewed) Change: "In 2010 less than 10% of the City's population was over the age of 65 (Table 3)." To: "In 2010, approximately 12% of the City's population was 65 or older (Table 3)."
Chapter VIII, policy 2.04: Change: "...consistent with the adopted Department of Ecology Stormwater Management Manual for Western Washington." To: "...consistent with the Department of Ecology Stormwater Management Manual for Western Washington adopted by the City."
Chapter XII, policy 1.02: Change: "Ensure that developments include storm water facilities that meet the requirements of the adopted Department of Ecology Stormwater Management Manual for Western Washington." To: "Ensure that developments include storm water facilities that meet the requirements of the Department of Ecology Stormwater Management Manual for Western Washington adopted by the City."
Mayor Pro Tem Holtzclaw seconded the motion. The amendment to the motion passed unanimously.

ORIGINAL MOTION VOTE: The original motion passed unanimously.

Ordinance Amending the Mill Creek Municipal Code, Ordinance #2015-803

Council discussed the ordinance.

MOTION: Councilmember Michelson made a Motion to Approve Ordinance #2015-803, Adopting Amendments to the Mill Creek Municipal Code (MCMC) to Implement the Mandatory 2015 Review and Update of the Comprehensive Plan and the Mandatory 2015 Review and Update of the Critical Area Regulations; the Amendments Include (1) a New MCMC Chapter 14.19 Codifying a Comprehensive Plan Amendment Process, (2) Amendments to MCMC Section 16.02.080 to Include Vehicular Access Regulations and Criteria, (3) Amendments to MCMC Section 16.02.150 to Update References to Street Design and Operation Guidelines, (4) Amendments to MCMC Chapter 18.06 Updating Standards to Maintain Consistency With Best Available Science, (5) Amendments to MCMC Section 16.02.170, 17.34.040 and 17.22.120 to Codify Comprehensive Plan Policies Requiring Roadway Buffers/Cutting Preserves and Establishing Minimum Standards, (6) Repealing City Council Resolution 95-192, Which is Superseded by the New MCMC Chapter 14.19; and Establishing an Effective Date, Mayor Pro Tem Holtzclaw seconded the motion. The motion passed unanimously.

Note: Mayor Pro Tem Holtzclaw left the meeting at 6:52 p.m.

Council Meeting Minutes
December 8, 2015
Page 4

132nd Street Corridor Study - Market Feasibility Preliminary Results
(Rebecca C. Polizzotto, City Manager)

The following agenda summary information was presented:

On October 6, 2015, the City Council authorized the City Manager to negotiate and execute a contract with ECONorthwest for a market feasibility and fiscal impact study for the 132nd Street Corridor not to exceed \$33,000. The Contract was executed and on October 27, 2015, the project was initiated with an introductory presentation to the City Council.

Work on the project is well underway. ECONorthwest has substantially completed the Market Feasibility portion of the project and has prepared the attached PowerPoint presentation. Morgan Shook, Project Manager with ECONorthwest, will make the presentation to the City Council at the meeting.

Discussion:

Council discussed the current moratorium in East Gateway Urban Village that is expiring December 23. Council agreed to meet at 4:00 p.m. on Tuesday, December 22, 2015 to hold a public hearing to extend the moratorium. The Council also discussed dedicating the January 12, 2016 meeting to discuss the study results.

2015-2016 Budget Amendment

(Rebecca C. Polizzotto, City Manager)

The following agenda summary information was presented:

In December, 2014 the City Council adopted the 2015-2016 budget for all funds. RCW 35A.33.120 limits annual expenditures to the amounts appropriated for each fund for the current fiscal year. A standard year-end fiscal management procedure is to examine year-to-date expenditures and forecast them through the year-end period. When this analysis reveals a variance between the budgeted appropriations and expenditure projections, a budget amendment is necessary. Based on the foregoing analysis, the following are the recommended budget amendments for 2015.

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Budget Amendment Item	Department	Amount		Explanation/Description
		Increase/(Decrease)		
Mill Creek Road Sidewalk T-68	Fund 318	Expense	(500,000)	No grant no project
Indirect Federal Grant	Fund 318	Revenue	(500,000)	No grant no project
				New gas tax and population growth above
Motor Vehicle Fuel Tax	Fund 103	Revenue	59,000	projection
Transfer In from General Fund	Fund 103	Expense	(42,214)	GF Savings from no Transfer to Fund 103
Transfer Out to Street Fund	Non-dept.	Revenue	(42,214)	GF Savings from no Transfer to Fund 103
				Chief's replacement vehicle & higher outfitting
Police Vehicle Replacement	Fund 509	Expense	43,000	costs for SUV's
Transfer In from General Fund	Fund 103	Revenue	(17,786)	Proper cost allocation of employee expenses
Transfer out to Street Fund	Non-dept.	Expense	(17,786)	Proper cost allocation of employee expenses
Street Fund Salary Adjustment	Fund 103	Expense	(17,786)	Proper cost allocation of employee expenses
Public Works Salary Adjustment	Public Works	Expense	17,786	Proper cost allocation of employee expenses

MOTION: Councilmember Michelson made a motion to approve Ordinance #2015-804, to approve the 2015-2016 budget amendments with strikeout, Councilmember Todd seconded the motion. The motion passed unanimously.

REPORTS

Mayor Pruitt reported that she met with Senator Hobbs, along with City Manager Polizzotto, and Senator Hobbs is going to support \$600,000 for the public works building. She also reported that she had lunch with representatives from the Everett School District. She reminded Council that the MCBA Holiday Luncheon is December 10. Lastly, she commented on the lights in City Hall and the great parade and tree lighting event on December 5.

Councilmember Cavaleri reported that he attended the AWC workshop on December 5 in Kirkland.

Councilmember Michelson reported that the next Art and Beautification Board meeting is tomorrow.

Councilmember Todd reported on the legislative agenda that SCC is putting together. He also commented on the well decorated tree outside City Hall.

City Manager Polizzotto reported on recent projects at the City including LEAN training, ADP, Santa Parade and onboarding a new Police Chief. She relayed staff has been busy but are accomplishing great things. Lastly, along with City Clerk Chelin, City Manager Polizzotto, debuted the first City Connections newsletter on the screen.

AUDIENCE COMMUNICATION:

There were no comments from the audience.

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ADJOURNMENT

With no objection, Mayor Pruitt adjourned the meeting at 8:17 p.m.

Pam Pruitt, Mayor

Kelly M. Chelin, City Clerk



CITY COUNCIL MINUTES

December 22, 2015

15728 Main Street, Mill Creek, WA 98012 # 425-745-1891

Pam Pruitt, Mayor
Brian Holtzclaw, Mayor Pro Tem
Sean Kelly
Donna Michelson
Vince Cavaleri
Mike Todd
Mark Bond (4:06 p.m.)

December 22, 2015
Regular City Council Meeting
4:00 p.m.

CALL TO ORDER

Mayor Pruitt called the meeting to order at 4:03 p.m.

FLAG SALUTE

Flag Salute was conducted.

ROLL CALL

Roll was called by the Acting City Clerk with all Councilmembers present except as noted above.

AUDIENCE COMMUNICATION

Will Nelson, 14925 29th Drive Southeast, Mill Creek, Washington 98012

Mr. Nelson encouraged the Council, when they are working on the fire contract, to make sure they look at all the options, including the fiscal impacts.

PUBLIC HEARING

Extending the Moratorium on Acceptance of Binding Site Plans in the East Gateway Urban Village Until March 31, 2016

(Rebecca C. Polizzotto, City Manager)

The following agenda summary information was presented:

On June 23, 2015, the City Council adopted Ordinance No. 2015-795, imposing a moratorium on the submission, acceptance, or processing of new binding site plan applications for properties in the East Gateway Urban Village (EGUV). In compliance with state law, the City Council held a public hearing on July 28, 2015, and adopted Ordinance No. 2015-797 adopting findings of fact.

The purpose of the moratorium was to allow time to evaluate the zoning and design regulations in the EGUV to determine if they are appropriate and consistent with the City Council's vision for the area.

On November 11, 2015, the City entered into a contract with ECONorthwest to identify economically sustainable land uses that are consistent with the City's vision for the area and the potential financial impacts of those uses. ECONorthwest is in the process of completing the report, with completion expected in late March, 2016. The market feasibility and fiscal impact study are important elements of the City's evaluation of the EGUV zoning and design regulations.

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The current moratorium expires on December 23, 2015. State law allows the City to extend the moratorium for one or more periods not to exceed six months each if a public hearing is held and findings of fact are made prior to each extension. Staff recommends that the moratorium be extended until at least March 31, 2016, to allow the City time to review the completed ECONorthwest study and determine if zoning and design regulations or other actions are necessary to implement the City Council's vision.

An ordinance extending the moratorium until March 31, 2016, which includes the required findings of fact, has been prepared for consideration by the City Council. The City timely noticed December 22, 2015, at 4:00 p.m. as the time and date for a public hearing to consider the extension of the moratorium.

Mayor Pruitt opened the floor for public comments at 4:07 p.m. and hearing no requests to comment, closed the public testimony portion of the hearing and opened the floor for Council deliberation.

Discussion:

Council engaged in a discussion about the proposed Ordinance extending the moratorium on the acceptance and processing of Binding Site Plans in the EGUV zone district.

NEW BUSINESS

Ordinance Extending the Moratorium on Acceptance of Binding Site Plans in the East Gateway Urban Village Until March 31, 2016

(Rebecca C. Polizzotto, City Manager)

MOTION: Councilmember Cavaleri made a motion to approve City Council Ordinance 2015-805 as follows:

AN ORDINANCE OF THE CITY OF MILL CREEK, WASHINGTON, AMENDING ORDINANCE NO. 2015-795 TO EXTEND, RENEW AND CONTINUE THE MORATORIUM ON BINDING SITE PLAN APPLICATIONS IN THE EAST GATEWAY URBAN VILLAGE ZONING DISTRICT THROUGH MARCH 31, 2016; ADOPTING FINDINGS OF FACT SUPPORTING SUCH EXTENSION; AND ESTABLISHING AN IMMEDIATE EFFECTIVE DATE.

Councilmember Michelson seconded the motion.

Mayor Pro Tem Holtzclaw asked if staff has had any conversations during the moratorium with Penny Creek Partners. Community and Economic Development Director Rogers stated that staff has had some conversations, primarily regarding the adjacent development rather than the moratorium.

Concern was expressed by several Councilmembers that the proposed March 31, 2016 expiration of the moratorium may not allow sufficient time to review the ECONorthwest report and advertise another public hearing, if it is necessary to further extend the moratorium. City Manager Polizzotto stated that she took the conservative approach and chose an expiration date that coincides with the conclusion of the

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ECONorthwest study and further stated that if it is the Council's pleasure at the conclusion of the study to go back and revisit zoning and land use and amend the code, then staff would propose another extension to allow that work to be done. She added that while the final ECONorthwest report is not due until the end of March, the Council will receive updates throughout the process prior to the publication of the final report, so there will be adequate time to advertise another public hearing if the Council feels additional time will be necessary.

The motion passed unanimously.

REPORTS

Councilmember Todd

Councilmember Todd reported that Community Transit is considering plans to provide additional service in the Mill Creek area given the recently approved sales tax increment. He noted, however, that the Swift II service is still contingent upon a successful federal grant process.

Councilmember Todd reminded the Council that the Snohomish County Cities annual dinner is being hosted by Mill Creek this year and encouraged all Councilmembers to attend. He noted that Patrick Pierce, a local resident and the new director for the Economic Alliance, will be the guest speaker.

AUDIENCE COMMUNICATION

There were no comments from the public.

ADJOURNMENT

With no objection, Mayor Pruitt adjourned the meeting at 4:20 p.m.

Pam Pruitt, Mayor

Sherrie Ringstad, Acting City Clerk